

# Town of Londonderry, Vermont

## Selectboard Meeting Agenda

Employee Reviews, 5:00 PM

June 1, 2026, Monday, 6:00 PM

100 Old School Street, South Londonderry, VT 05155

PUBLIC ACCESS: Hybrid meeting as allowed under 1 V.S.A. 312. Remote access is not guaranteed, especially during a storm, a power outage or technical difficulties. Selectboard meetings are recorded. Access, if available, to meeting from your computer, tablet or smartphone. Join Zoom Meeting: <https://us02web.zoom.us/j/87870498479> Meeting ID: 878 7049 8479; One tap mobile: +13052241968,,87870498479# US or +13092053325,,87870498479# US

1. Executive session: 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. (Employee reviews, and Personnel Issues)
2. Call Regular Meeting to Order
3. Additions or Deletions to the Agenda
4. Minutes Approval – Meeting(s) of 05/18/2026
5. Selectboard Pay Orders
6. Announcements/Correspondence
7. Visitors and Concerned Citizens
  - a. Matthew Barlow, Windham County Turning Point
8. Liquor Commission
9. Roads and Bridges
  - a. Updates
10. Town Officials Business
  - a. Recreation Director
    - i. Review and Approve Mountain Towns Rec Director Interlocal Agreement
  - b. Planning Commission
    - i. Draft Zoning By\_laws Presentation
    - ii. Approve Selectboard Public Hearing Notice for July 6, 2026
  - c. Treasurer
    - i. Appoint Tina Labeau as a voting delegate to VLCT board
  - d. Town Clerk
    - i. Discuss Town Offices Alarm System
  - e. Recycling Coordinator
    - i. Updates
11. Transfer Station/Solid Waste Management
  - a. Updates
12. Old Business
  - a. Ratify 05/18/2026 Award of Winter Sand Contract
  - b. Ratify 05/18/2026 Award of Winter Salt Contract
  - c. Ratify 05/18/2026 Itinerant Vendor Permit
  - d. Ratify 05/18/2026 Water Test Permission
13. New Business
  - a. Review and approve Land Acquisition Task Force Charge
  - b. Review and Approve Windham County Sherriff Contract
  - c. Discuss Closing Prouty Property to Public
14. Executive Session: if needed
15. Adjourn

**Posted and distributed on May 29, 2026**

Meeting documents will be available at [londonderryvt.gov/sbaqendas](http://londonderryvt.gov/sbaqendas) approximately 24 hours before the meeting. **Livestream:** <https://www.youtube.com/user/GNATaccess> or <https://www.facebook.com/GNATtelevision>

# Town of Londonderry, Vermont

## Selectboard Meeting Agenda

June 1, 2026, Monday, 6:00 PM

### Table of Contents

1. Executive session: 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. (Employee reviews, and Personnel Issues)	
2. Call Regular Meeting to Order	
3. Additions or Deletions to the Agenda	
4. Minutes Approval – Meeting(s) of 05/18/2026	<b>3-10</b>
5. Selectboard Pay Orders	
6. Announcements/Correspondence	
7. Visitors and Concerned Citizens	
a. Matthew Barlow, Windham County Turning Point	
8. Liquor Commission	<b>12</b>
9. Roads and Bridges	
a. Updates	
10. Town Officials Business	
a. Recreation Director	
i. Review and Approve Mountain Towns Rec Director Interlocal Agreement	<b>13-29</b>
b. Planning Commission	
i. Draft Zoning By_laws Presentation	
ii. Approve Selectboard Public Hearing Notice for July 6, 2026	<b>30</b>
c. Treasurer	
i. Appoint Tina Labeau as a voting delegate to VLCT board	<b>31</b>
d. Town Clerk	
i. Discuss Town Offices Alarm System	
e. Recycling Coordinator	
i. Updates	<b>32-44</b>
11. Transfer Station/Solid Waste Management	
a. Updates	
12. Old Business	
a. Ratify 05/18/2026 Award of Winter Sand Contract	
b. Ratify 05/18/2026 Award of Winter Salt Contract	
c. Ratify 05/18/2026 Itinerant Vendor Permit	
d. Ratify 05/18/2026 Water Test Permission	
13. New Business	
a. Review and approve Land Acquisition Task Force Charge	<b>45</b>
b. Review and Approve Windham County Sherriff Contract	<b>46-51</b>
c. Discuss Closing Prouty Property to Public	
14. Executive Session: if needed	
15. FYI Documents	<b>52-65</b>

DRAFT  
Town of Londonderry, Vermont  
Selectboard Monday, May 18, 2026  
Meeting Minutes  
Employee Reviews, 4:30 p.m.  
Regular Meeting, 6:00 PM  
100 Old School Street, South Londonderry, VT 05155

Board members present: Leanne Alexander, James Ameden, Tom Cavanagh, Jim Fleming, and Taylor Prouty.

Board members absent: None.

Town Officials: Aileen Tulloch, Town Administrator; Tina Labeau, Town Treasurer; Alison Marino, Town Clerk; Sally Hesper, Town Note Taker; Andy Dalhstrom, STR coordinator; Liam Elio, Mountain Towns Recreation Director; Brent Bammarito, Planning Commission; and Trevor Powers, Planning Commission

Others in Attendance: Pam Spaulding; Kyle Alves; Melissa Brown; Gary Kleiman; Ben Sargent; and Amanda Fouda, GNAT-TV.

### 1. Call Special Meeting

Tom Cavanagh called meeting to order at 4:30 p.m.

### 2. Additions or Deletions to the Agenda

- Delete Agenda Item 10.d.i Town Treasurer, Budget Adjustment
- Add Agenda Item 13.d. New Business, Review and Approve Chaves Water Test Permission
- Add Agenda Item 13.e. New Business, Itinerant Vendor Permit

*Taylor Prouty moved to delete Agenda Item 10.di., seconded by Leanne Alexander. The motion passed unanimously.*

*Taylor Prouty moved to Add Agenda Item 13d and 13e., seconded by Leanne Alexander. The motion passed unanimously.*

### 3. Executive session: 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. (Employee reviews)

*Taylor Prouty made a motion to enter Executive Session under 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting, and invite the Town Administrator and Dennis Cobb, Josh Dryden, Andrew Phinney, Dennis Derby and Troy Maynard to join the meeting, seconded by Leanne Alexander. The motion passed unanimously.*

Executive session entered 4:34 p.m.

Executive session exited 5:42 p.m.

## Town of Londonderry, Vermont

### Selectboard Meeting Minutes – May 18, 2026

---

*Tom Cavanagh made a motion to hire Dennis Cobb as Sunday Transfer Station Attendant, seconded by Leanne Alexander. The motion passed unanimously.*

#### 4. Minutes Approval – Meeting(s) of 5/4/2026 and 5/13/2026

*Leanne Alexander moved to approve the minutes of the Selectboard meeting of 05/04/2026 and 05/13/2026, seconded by Jim Fleming. The motion passed unanimously.*

#### 5. Selectboard Pay Orders

*Jim Fleming moved to approve the pay orders for payroll and accounts payable, seconded by Taylor Prouty. The motion passed unanimously.*

#### 6. Announcements/Correspondence

The following announcements were made by Town Administrator Aileen Tulloch:

- Hybrid meetings are now operational.
- South Village wastewater project about to start construction.
- VTRANS reviewed box culvert design for Spring Hill. Hunter is working with vendor.
- Tulloch is working with KG consulting on funding for 2<sup>nd</sup> phase Village Wastewater project.
- Email from Senator Peter Welch’s office nominating Town project for appropriation consideration.
- Tulloch will be out of office on Thursday

Office staff made the following announcements:

- Electronics collection will take place Saturday, May 23, 9 a.m. – 1 p.m. at Flood Brook School.
- Office has new contract with Secure Shred to shred documents on site once a month.

#### 7. Visitors and Concerned Citizens

Melissa Brown raised a question regarding ballot handling at the recent Special Town Meeting. Town Clerk Alison Marino and Town Treasurer Tina Labeau explained that when the number of ballots doesn’t match the number of voters checked in, a second vote is needed. They explained that the discrepancy at the Town Meeting occurred when 67 people checked in, but only 65 ballots were cast. It was explained that this was due to one person choosing not to vote and one person bringing up another’s vote.

As a second question, Brown asked about the process for requesting a re-vote. The Board stated that a petition may be filed for a special town meeting and that staff would confirm whether the signature requirement is 5 or 10 percent of the grand list.

**Town of Londonderry, Vermont**  
**Selectboard Meeting Minutes - May 18, 2026**

---

Brent Bammarito indicated he was resigning from the Planning Commission due to family and business obligations. He said it had been a pleasure working for the Town, and the Selectboard thanked him for his work.

**8. Liquor Commission**

**a. Approve First and Third License for Manzana Inc (SOLO)**

*Jim Fleming moved to approve a First and Third Liquor License for Manzana Inc., seconded by James Ameden. The motion passed unanimously.*

**9. Roads and Bridges**

**a. Updates**

Tyler Prouty reported:

- Road crew alternating time off, finishing grading, and beginning mowing. Very close to getting a new truck.

**b. Review and Approve Sargent Driveway Access Permits**

Both modifications were reviewed with the landowner by Josh Dryden, who indicated there was no reason not to approve.

*Taylor Prouty moved to approve access permit application No. 2026-01, submitted by Ben Sargent for a modification of an existing access to their parcel located at 1722 & 1724 Under The Mountain Road and authorize the Chair to sign the permit on behalf of the Board, seconded by Leanne Alexander. The motion passed unanimously.*

**c. Review and Approve Winter Sand Bids**

Five bids came in, and tabulation is in packet. The lowest bid was from M&M Excavating, and Josh Dryden approved of the sand quality.

*Leanne Alexander moved to accept the bid from M&M to provide services relating to FY2027 Winter Sand, estimated to cost \$104,000 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the vendor to conduct the necessary work, seconded by Leanne Alexander. The motion passed unanimously.*

**d. Review and Approve Winter Salt Bids**

Three bids were received. While the lowest bid was from Morton Salt, this company is unknown and the salt is of a finer quality which would necessitate having trucks be recalibrated. The recommendation is to accept bid from American Rock Salt Co. It was noted that bids were universally higher, with price increases attributed to higher fuel costs.

**Town of Londonderry, Vermont**  
**Selectboard Meeting Minutes – May 18, 2026**

---

*Taylor Prouty moved to accept the bid from American Rock Salt to provide services relating to FY2027 Winter Salt, estimated to cost \$112 per ton and 2) authorize the Town Administrator to execute any documents necessary, seconded by James Ameden. The motion passed unanimously.*

**10. Town Officials Business**

**a. Short Term Rental Administrator**

**i. Review and Approve STR Appeals Board Procedure**

Melissa Brown asked how much had been collected in fees and fines over the past year. Short Term Rental Administrator Andy Dahlstrom replied that more than \$40,000 had been collected in fees. He added that fines had not yet been finalized but were estimated to total between \$2,000 and \$3,000.

Regarding the proposed procedure, Dahlstrom noted that the final draft had been developed by the STR Working Group over several meetings and co-authored by the Town Attorney. The group added several minor changes to be made to the document.

It was noted that there are about 75 short-term rentals per year. That number has remained steady, varying by only one or two units as owners stop renting, change rental status, or newly register.

*Taylor Prouty moved to approve the Short Term Rentals Appeals Procedure with minor changes discussed, seconded by James Ameden. The motion passed unanimously.*

**b. Town Clerk**

**i. Review and Approve Special Town Meeting Minutes**

*Leanne Alexander moved to approve the meeting minutes of the Special Town Meeting held on May 11, 2026, seconded by James Ameden. The motion passed unanimously.*

**c. Parks Board**

Leanne Alexander recused herself.

**i. Appoint Justin Alexander to Parks Board**

*Jim Fleming moved to appoint Justin Alexander as a Representative to the Parks Board for a term of one year, seconded by James Ameden. The motion passed unanimously.*

**d. Windham Regional Commission**

**i. Accept George Mora's resignation**

*Jim Fleming moved to accept George Mora's resignation as a Representative to the Windham Regional Commission, seconded by James Ameden. The motion passed unanimously.*

**ii. Appoint Emmett Dunbar to the WRC**

**Town of Londonderry, Vermont**  
**Selectboard Meeting Minutes – May 18, 2026**

---

*Jim Fleming moved to appoint Emmett Dunbar as a Representative to the Windham Regional Commission for a term of one year, seconded by Leanne Alexander. The motion passed unanimously.*

**11. Transfer Station/Solid Waste Management**

**a. Updates**

Tom Cavanagh provided the following updates on the Stump Dump:

- Hunter Excavating gave an estimate of \$5,000 to bring in bulldozer to push stump material back.
- Town looking into alternative of using lower field for new stump dump, but need to research further as well testing occurs in that area.

**12. Old Business**

**a. Ratify 05/13/26 West River Street Proposal Decision**

*Taylor Prouty moved to ratify the Selectboard's 5/13/2026 decision to accept the proposal from Everett Hammond to provide services relating to West River Street estimated to cost \$12,000 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the contractor to conduct the necessary work, seconded by James Ameden. The motion passed unanimously.*

**b. Ratify Stormwater Grant Letters of Support Decision**

*Taylor Prouty moved to ratify the Selectboard 05/13/2026 decisions to approve the Letters of Support for the Transfer Station and Town Garage Stormwater Grant Applications, seconded by James Ameden. The motion passed unanimously.*

**c. Review and Approve M&W Soils Engineering Proposal**

Proposals were sought for a geotechnical investigation on West River Street and Spring Hill Road. The proposal from M&W Soils Engineering included the cost of a boring rig for the entire day, which would cover the work needed for West River Street and allow for an additional 40 borings on Spring Hill Road. It was recommended that the Town secure the boring rig for the full day, as it might be difficult to bring the equipment back at a later date.

*James Ameden moved to accept the proposal from M&W Soils Engineering to provide services relating to West River Street estimated to cost \$6,450 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the contractor to conduct the necessary work with the inclusion of Spring Hill, seconded by Leanne Alexander. The motion passed unanimously.*

### 13. New Business

#### a. Discuss and approve masonry work at the Town Hall

Stevens and Associates completed structural imaging and an engineering review of Town Hall. Before basement work proceeds, they suggest that repairs be made in the crawl space. Adams Masonry of South Londonderry was recommended for the work, and a bid was submitted. Liam Elio asked about the process of accepting the bid as a sole-source procurement in order to avoid delaying the project and jeopardizing MERP funding. The Selectboard determined that the matter constituted an emergency situation and that the bid could therefore be accepted. Taylor Prouty and Melissa Brown both spoke in support of Adams Masonry's work. It was noted that the goal was to avoid delaying the basement work.

*James Ameden moved to accept the proposal from Adams Masonry LLC to provide services relating to Town Hall Renovations estimated to cost \$23,238.00 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the contractor to conduct the necessary work, seconded by Jim Fleming. The motion passed unanimously.*

#### b. Review and Approve Amended Purchase Policy

This item has been under discussion for some time, as a purchase policy is required for federal grant applications. The amended policy was included in the meeting packet. While the overall process remains the same, the purchase thresholds have been updated as follows:

- Purchases under \$3,000: Any Town officer or employee may purchase items or materials if the purchase is necessary and in the best interest of the Town.
- Purchases between \$3,000.01 and \$5,500: Any Town officer or employee must contact the Selectboard and the Town Administrator before making the purchase to notify them of the need.
- Purchases between \$5,500.01 and \$10,000: Any Town officer or employee must obtain prior Selectboard approval. Officers and employees must also solicit quotes from at least three vendors unless the Selectboard has approved a sole-source vendor. Vendors will be selected based on cost, the quality of the goods or services offered, and the vendor's demonstrated ability, capacity, and skill, including under prior contracts with the Town.
- Purchases over \$10,000: Any purchase of \$10,000 or more is subject to the bid process outlined below.

Additional changes include:

- Vehicle purchases do not have to go out to bid.
- A bid waiver form will be created.
- Exceptions will be allowed for federal and state grant funding requirements.
- The Town Administrator may sign contracts that are not subject to the bid process.

*Leanne Alexander moved to Adopt the Purchase Policy as Amended, seconded by Tylor Prouty. The motion passed unanimously.*

**c. Discuss future land purchases**

Taylor Prouty added this item to discuss future land acquisition needs. He said the Town should consider acquiring land for housing, wastewater, water, and other municipal purposes as opportunities arise. He noted that parcel size and selection criteria would depend on the intended use, including location and land usability.

Gary Kleiman said the issue involves both identifying suitable parcels and determining funding sources. He suggested clarifying the Town's goals, keeping the matter under old business, and considering a task force or Planning Commission review to evaluate future acquisition opportunities. The idea of creating a reserve fund for land purchases was also discussed. Tulloch agreed to come up with a charge for a possible land acquisition task force.

**d. Review and Approve Chaves Water Test Permission**

Chaves Excavating is expanding. As the Town abuts the property, permission is needed from Town.

*Taylor Prouty moved to permit Water Testing for Chaves Excavation expansion project and authorize the Town Administrator to sign on behalf of the Town, seconded by James Ameden. The motion passed unanimously.*

**e. Itinerant Vendor Permit**

Gary Kleiman, owner of the West River Coffee Barn, is seeking permit for Svenfish to set up delivery truck of fresh fish every Friday evening in the establishment's parking lot.

*Leanne Alexander moved to approve Itinerant Vendor Permit for Svenfish, dependent on receipt of permit fee, seconded by James Ameden. The motion passed unanimously.*

**14. Executive session: 1 V.S.A. § 313 (a)(1)(E) Pending or probable civil litigation or a prosecution, to which the public body is or may be a party.**

*Taylor Prouty moved to find that premature general public knowledge of pending or probable civil litigation will clearly place the Town, the Board or person involved at a substantial disadvantage by revealing pending negotiations, seconded by Leanne Alexander. The motion passed unanimously.*

*Taylor Prouty moved to enter Executive Session under 1 V.S.A. § 313 (a)(1)(E) Pending or probable civil litigation or a prosecution, to which the public body is or may be a party and invite Zoning Administrator, Town Administrator, and STR Administrator, seconded by Leanne Alexander. The motion passed unanimously.*

**Executive session entered at 7:08 p.m.**

**Executive session exited at 7:38 p.m.**

**15. Adjourn**

**Town of Londonderry, Vermont**  
**Selectboard Meeting Minutes - May 18, 2026**

---

The meeting was adjourned at 7:39 p.m.

*Leanne Alexander moved to adjourn the meeting, seconded by Jim Fleming. The motion passed unanimously.*

Respectfully Submitted,

Sally Hesse, Town Note Taker

Approved

LONDONDERRY SELECTBOARD

---

Chair, Tom Cavanagh



# MEMO

## TOWN OF LONDONDERRY

**To:** Selectboard  
**From:** Allison Marino, Town Clerk  
**CC:** Aileen Tulloch  
**Date:** 6/1/2026  
**Re:** DLL Applications

---

**COMMENTS:**  
Derry Downtown Limited (Garden Market)  
Second Class

**INTERLOCAL AGREEMENT BETWEEN  
TOWN OF LONDONDERRY, TOWN OF WINHALL, TOWN OF LANDGROVE,  
TOWN OF WESTON AND TOWN OF PERU**

This Interlocal Agreement (“Agreement”) is made and entered into this \_\_\_ day of \_\_\_\_\_, ~~2026~~2023, by and between the Town of Londonderry (“Londonderry”), the Town of Winhall (“Winhall”), the Town of Landgrove (“Landgrove”), the Town of Weston (“Weston”), and the Town of Peru (“Peru”), (collectively referred to as the “Towns”) all of which are Vermont Municipalities.

**1. CREATION:**

Londonderry, Winhall, Landgrove, Weston and Peru, by and through their respective Selectboards, enter into this Agreement pursuant to 24 V.S.A. Chapter 121, § 4901 et seq; with all powers and authority set forth in 24 VSA Section 4902, to provide for the employment of a Mountain Towns Recreation Director, whose responsibilities are hereinafter set forth, to administer recreational programs for the inhabitants of the Towns party to this Agreement.

**2. PURPOSE:**

This Agreement sets forth the terms and conditions under which the Towns shall use the personnel of one town (the Mountain Towns Recreation Director who shall be employed by the Town of Londonderry) in order to provide joint services and activities to the Towns. The terms and conditions of this Agreement are not exclusive and are not intended to limit the authority of the Towns, acting by and through their respective Selectboards, to alter, amend, or adopt additional or different terms or conditions deemed to be in the best interests of the municipalities consistent with the intent of this Agreement.

**3. DURATION:**

This Agreement shall run for a period of three years, beginning July 1, ~~2026~~2023, unless terminated in accordance with the procedures outlined herein.

**4. DESCRIPTION OF MOUNTAIN TOWNS RECREATION DIRECTOR DUTIES AND RESPONSIBILITIES:**

The duties and responsibilities of the Recreation Director are set forth in the attached Job Description. See Exhibit A.

**5. FUNDING AND ACTION BY TOWN:**

Any action to be undertaken by a Town herein shall mean such action as approved by the Selectboard of such town and shall not require approval of municipal voters except as otherwise expressly required herein or by law. This provision is not intended to limit the discretion of the Selectboard to submit a matter to the voters for determination. Notwithstanding the above, the Towns agree to submit to the Towns' respective voters, annually, during the term of this agreement, a budget article which includes the funding for this position or a separate funding article to fund the Mountain Towns Recreation Director position. Each respective Town's funding obligation shall be in accordance with the percentages set forth in Paragraph 6, below.

**6. EMPLOYMENT OF RECREATION DIRECTOR:**

Londonderry shall employ the Mountain Towns Recreation Director as a town employee under the customary employment terms and conditions for the Town of Londonderry, including FICA/Medicare withholdings, worker's compensation coverage, retirement eligibility through VMERS, and health insurance. The salary and benefits package for the Mountain Towns Recreation Director shall not exceed \$95,386 for Fiscal Year ~~2027~~2024. The Recreation Director shall be supervised and evaluated per Londonderry Select Board standards, with advice received from the Advisory Committee. The Towns agree that the cost of the Recreation Director position shall be allocated as follows: i.)Parks administration and maintenance—20% of the total full time position to be paid by Londonderry; ii.) Remaining 80% of costs for recreational planning and administration shall be allocated based on population as follows:

1. Londonderry 43%
2. Weston 14%
3. Peru 12%
4. Landgrove 4%
5. Winhall 27%

**7. ESTABLISHMENT OF MOUNTAIN TOWNS RECREATION DIRECTOR ADVISORY COMMITTEE:**

~~There shall be created a~~An Advisory Committee ~~developed will continue to meet regularly~~-with representation from each participating town as follows:

- i.) One member appointed by each Selectboard (Londonderry, Weston, Landgrove, Peru, Winhall)
- ii.) One member each representing FBAA, West River Sports, and the Londonderry Parks Board, each appointed by those respective boards
- iii.) One community member at large appointed by the Londonderry Selectboard
- iv.) The terms of the Advisory Committee shall be for two year terms. The initial terms for the members appointed by the five towns shall be for two years; the initial terms for the members appointed by the organizations and the community member at large appointed by the Londonderry Selectboard shall be for one year, thereby having staggered terms.

#### **8. ~~Operational Needs:~~PERATIONAL NEEDS:**

Recreational Programs with registration fees will be designed to adequately fund the various programs, excluding the compensation for the Recreation Director funded pursuant to this interlocal contract. Insurance fees will be rolled into registration fees. Flood Brook Athletic Association and West River Sports will continue to be involved in supporting the youth programs with financial assistance for specific tasks as identified by annual planning discussions. ~~Operational monies/funds held by the other associations will be turned over to the Recreation Director upon the commencement of her duties. These operational monies include, but are not limited to, the registration fees, participation fees and other monies used for the operation of the programs. The operational monies shall not include any endowments or capital reserve accounts held by the other associations or Towns.~~

#### **9. USE OF TOWNS' PREMISES:**

The Recreation Director shall be entitled to use the Town of Londonderry's recreational facilities and the Town of Londonderry shall maintain said facilities. The Recreation Director may use other Towns' recreational facilities by written permission of the other Town's Selectboard. Neither the Recreation Director nor the Town of Londonderry shall be obligated to maintain the recreational facilities of the other towns.

#### **10. MUTUAL INDEMNIFICATION:**

Each Town party to this interlocal contract hereby covenants and agrees to indemnify, defend and hold harmless the other Towns party to the contract, their officers, agents and employees from any and all claims or causes of action from any act or omission of such Town or agent of such Town arising out of or in connection with the performance of this Agreement.

**11. ENCUMBRANCES:**

No Town party to this contract shall be authorized to grant or permit an encumbrance of any type to be placed or asserted against the lands and premises of a participating Town. In the event an encumbrance is placed against a participating Town's lands or premises, the Town whose actions or conduct precipitated the encumbrance shall promptly take steps to remove the encumbrance and shall hold the other Towns harmless therefrom. Under no circumstances shall the indebtedness of one Town become the indebtedness of another member Town unless all Towns party to this contract have agreed, in writing, to undertake joint indebtedness.

**12. INSURANCE:**

During the term of this Agreement, Londonderry shall maintain, in full force and effect the following insurance coverages:

(a) Comprehensive General Liability insurance issued by a company licensed to do business in this state, or equivalent coverage through VLTC PACIF, providing coverage for all claims or causes of actions arising out of or in connection with the employment of the Recreation Director and/or the operation of the programs with limits of liability not less than One Million (\$1,000,000.00) Dollars each occurrence / Three Million (\$3,000,000.00) Dollars general aggregate.

(b) Motor vehicle liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the performance of the Mountain Towns Recreation Director's duties.

(c) Workers' Compensation Insurance in accordance with the laws of the State of Vermont.

(d) Policy for coverage of participants of recreational programs.

**13. FINANCIAL MANAGEMENT:**

The municipalities shall establish and maintain a financial reporting and record system which assures effective control and accountability for all revenues received and all expenditures incurred in connection with performance of this Agreement. Each Town Selectboard, or designated representatives thereof, shall meet not less than once annually to establish an operational budget including all expenditures required for the performance of the Recreation Director's position. The financial reporting and record system shall be consistent with generally accepted accounting principles and provide for accurate, current and complete disclosure of receipts and expenditures for each Agreement related activity and document the sequence and status of receipts, obligations, disbursements, and balances.

**14. WITHDRAWAL OF TOWN:**

The voters of any Town party to this contract may vote, at any annual or special meeting, to authorize its Selectboard to withdraw from this Agreement. It shall be a condition of withdrawal that the withdrawing Town pay the withdrawing Town's percentage of the cost to fund the Recreation Director's position for the remainder of the term of this interlocal contract.

**15. ADDITION OF MUNICIPAL PARTY:**

No municipality may be added as a party to this Agreement without the express written approval of each existing party municipality. A municipality may be added to this Agreement upon such terms and conditions as the existing party municipalities, in their sole discretion, shall deem to be fair, reasonable and in the best interest of the remaining municipalities.

**16. TERMINATION OF AGREEMENT:**

If the Selectboard of each Town determines that it is in the best interest of the party Towns that this Agreement be terminated then the Selectboard of each Town shall submit the question of termination to the voters at any annual or special meeting where the question of termination has been duly warned and noticed.

**17. AMENDMENT OF AGREEMENT:**

The party Towns may amend this Agreement in writing as mutually agreed by each Selectboard at any regular or special meeting at which the question of

amendment was duly warned and noticed. The amendment shall become effective ten (10) days following approval by the Selectboard which last approved the amendment.

**18. ASSIGNMENT:**

This Agreement shall not be assignable or transferable by any municipality without the prior written consent of each member municipality.

**19. NON-AGENCY:**

No Town party to this contract shall be authorized to act as agent, representative or borrowed servant of the other, unless all Towns have agreed in writing.

**20. PUBLIC RECORDS:**

Any written or recorded information, regardless of physical form or characteristics, which is produced or acquired by each municipality, its agents or representatives, in connection with the performance of this Agreement is subject to the State of Vermont Access to Public Records Act, 1 V.S.A. § 315, et seq.

**21. DISPUTE RESOLUTION:**

Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to the dispute resolution procedure provided herein, and neither municipality may initiate legal action in a court of law relating to any claim, dispute or matter arising out of or relating to this Agreement without following the procedures provided herein.

The municipalities shall first endeavor to resolve all claims and disputes by mediation before a single mediator selected by the parties. A request for mediation shall be made in writing, and noticed to the other parties at the addresses provided herein. The mediation shall take place in Vermont and shall occur within twenty-one (21) days of the demand for mediation, unless another time period has been mutually agreed upon.

If mediation is not successful in resolving the dispute, either party may file an action ~~with the appropriate State or Federal Court sitting in~~ Vermont Superior Court. Each municipality knowingly, voluntarily and intentionally waive the right to a trial by jury in respect of any litigation based on this

**Agreement, arising out of, under or in connection with this Agreement or the transactions contemplated hereunder, or any course of conduct, course of dealings, or actions of any party, or their public officials, Selectboard members, agents, or representatives.**

In the event a municipality files an action in Court to enforce any provisions of this Agreement, whether such action is at law, in equity or otherwise, the substantially prevailing party shall be entitled, in addition to any other rights or remedies available to it, to collect from the non-prevailing party the reasonable costs and expenses incurred in the prosecution of such action, including but not limited to, reasonable attorney's fees and court costs.

**Note: ~~Alternative provision for binding arbitration:~~**

~~If mediation is not successful in resolving the dispute, either party may request binding arbitration in accordance with the Vermont Arbitration Act, 12 V.S.A. § 5651, et seq. The arbitration shall be administered by The American Arbitration Association under its Commercial Arbitration Rules before a single arbitrator. The parties to any such arbitration shall have the right to the discovery consistent with Vermont Rules of Civil Procedure 26-37. The decision of the arbitrator shall be final, conclusive and binding on the parties, and the judgment on the award rendered by the arbitrator may be entered into any court having jurisdiction.~~

~~The parties shall equally share and pay the administrative costs and expenses of such arbitration as they are incurred including, but not limited to, fees associated with the services of The American Arbitration Association and the arbitrator. Any costs associated with the development or presentation of either party's position shall be borne by the respective party including, but not limited to, attorney's fees, witness fees and other such costs and expenses.~~

**~~ACKNOWLEDGEMENT OF ARBITRATION~~**

~~I UNDERSTAND THAT THIS AGREEMENT CONTAINS AN AGREEMENT TO ARBITRATE. AFTER SIGNING THIS DOCUMENT, I UNDERSTAND THAT I WILL NOT BE ABLE TO BRING A LAWSUIT CONCERNING ANY DISPUTE THAT MAY ARISE THAT IS COVERED BY THE ARBITRATION AGREEMENT~~

~~UNLESS IT INVOLVES A QUESTION OF CONSTITUTIONAL OR CIVIL RIGHTS. INSTEAD, I AGREE TO SUBMIT ANY SUCH DISPUTE TO AN IMPARTIAL ARBITRATOR OR BOARD OF ARBITRATORS.~~

**22. SEVERABILITY:**

Should any Court of competent jurisdiction determine that any provision of this Agreement to be invalid, illegal or unenforceable in any respect, such judgment shall not affect the validity, legality, or enforceability of the Agreement as a whole or any other part of this Agreement.

**23. NOTICES:**

All notices hereunder shall be in writing and shall be deemed to have been duly given if mailed by Certified Mail, postage pre-paid, addressed to the party to the address below:

Town of Londonderry:

Town of Peru

Town of Winhall

Town of Landgrove

Town of Weston

**24. ENTIRE AGREEMENT:**

This agreement sets forth the entire understanding of the parties relating to the subject matter of this Agreement and supersedes all prior negotiations, discussions, and understandings between the parties concerning such subject matter.

**25. GOVERNING LAW:**

This Agreement and the rights and obligations of the municipalities hereunder shall be construed in accordance with and governed by the laws of the State of Vermont.

**26. DUPLICATE ORIGINALS AND COPIES:**

This Agreement may be executed in duplicate, each of which shall be deemed original. The parties further agree that a copy of the Agreement with the signature of the Selectboard Chair of each municipality shall be enforceable as if an original document with original signatures.

**27. WAIVERS:**

The failure of any party to seek redress for violation of or insist upon strict performance of any term or condition of this Agreement shall not be deemed a waiver and shall not prevent such party from seeking redress for any subsequent violation of any term or condition.

**28. HEADINGS:**

The headings in this Agreement are provided for convenience only and are not intended to describe, interpret, define, or limit the scope, extent or intent of this agreement or any provision hereof.

Town of Londonderry

Town of Peru


**Londonderry Selectboard**

**Peru Selectboard**

Town of Winhall

Town of Weston

---

---

---

---

---

---

---

---

---

---

**Winhall Selectboard**

**Weston Selectboard**

Town of Landgrove

---

---

---

---

---

**Landgrove Selectboard**

The Towns of Landgrove, Londonderry, Peru, Weston, and Winhall are seeking an innovative, creative, and strategic leader to fulfill the duties of the newly created Mountain Towns Recreation Director position. The Town of Londonderry will be hiring for the position. The MTRD will be responsible for administering youth sports programs, overseeing **and maintaining** Londonderry's four town parks, and expanding and coordinating recreational opportunities for all residents of the **Mountain Towns**. This position manages, directs, and provides leadership for the administration, finances, and efficient operation of all aspects of current and future recreation programs and the Londonderry town parks. We are seeking an individual who is highly motivated, detail oriented, has initiative, excellent communication skills, is able to effectively collaborate and coordinate with other agencies and programs, and has a true passion for recreation.

**APPLY NOW:** The period to review applications will be September 10-October 1, 2023. To apply, please submit a cover letter and application. Resume submission is optional. Reference contacts should include at least one personal and at least one professional and include the reference's name, phone number, and email. Submit application materials to [townclerk@londonderryvt.org](mailto:townclerk@londonderryvt.org) or in person/by mail to Londonderry Town Clerk 100 Old School Street South Londonderry, VT 05155.

**Job Type:** Full time

**Salary:** 45,000-55,000 per year

**Benefits:**

- Health insurance (employee/employer split)
- Life insurance (buy in)
- Employee Assistance Program
- Funding for training related to the MTRD position.
- Paid time off
- **Steel toe boots will be provided**
- **Mileage will be reimbursed according to Town policy.**
- **\$50 Stipend for mobile phone costs**

**Schedule:**

- 40 hour work week; days/times will require flexibility based on program demands
- On site events will be required; other times work can be remote.
- At times, evening and weekends will be required.

**Education and Experience:**

- Experience in designing, implementing, and evaluating community recreational programs.
- A combination of education, experience, and training that would likely provide the required knowledge, skills, leadership, and abilities necessary for satisfactory job performance is qualifying. A Bachelor's degree in parks and recreation, public administration, program management or a related field is preferred.
- Preferred qualifications include a significant record of:
  - Responsibility for general fiscal management, grants procurement, capital budget management, and strategic planning.
  - Effective work with elected officials, selectboards, and community groups.
- Previous work experience that exhibits creativity, inclusivity and innovation in programs and processes.
- Fingerprinting and a background check will be required.

Town of Londonderry, Vermont  
Mountain Towns Recreation Director  
Job Description

## OBJECTIVE/PURPOSE

The Mountain Town Recreation Director will be responsible for establishing a professionally run recreational program that improves the quality, efficacy, and quantity of recreational opportunities for the Towns of Landgrove, Londonderry, Peru, Weston, and Winhall and will serve residents of all ages. The Director will provide leadership, direction, general administrative oversight and facility maintenance of Londonderry Town Parks. Work involves significant community engagement, public involvement with citizens, administrative work, and facility maintenance.

Candidates need to be highly motivated, a self-starter, detail oriented, and possess strong organizational and communication skills.

## WORK HOURS

This is a full-time year, round position which will require flexible days and hours as programs demand.

## DUTIES AND RESPONSIBILITIES

- Administration and Maintenance of Londonderry Town Park Facilities: Pingree Park, Buxton Park, Williams Park, and Memorial Park
  - Oversees projects and maintenance schedules for park facilities. Maintenance work may be done by the Recreation Director. Other Town staff, contractors or volunteers may be engaged in maintenance tasks.
  - Keep track of mileage for reimbursement according to Town policy.
- Administration of Recreational Programs:
  - Included but not limited to soccer, basketball, baseball, and softball.
  - Scheduling practices, games, and officials
  - Coach training
  - Equipment and supplies maintenance and ordering
  - Field and facility prep as needed for events.
  - Registration of participants
  - Outreach to parents
  - Management of insurance policies
- Strategic Planning:
  - Work with advisory committee to develop short- and long-term goals regarding expanding programming to address unmet recreational needs (example: pickleball leagues, summer swim lessons, local summer camps, other adult rec events or leagues)
  - Engage with community stakeholders on program development.
  - Increase community engagement with festivals, gatherings, etc.

- Collaborate with other community-based organizations within our mountain towns region allowing for more opportunities for residents to engage with each other and access recreation opportunities.
- Policy Development and Management: Develops, recommends, and oversees the administration of recreation policies and guidelines. Maintains and manages policies and practices within the legal requirements of the towns, states and federal governments.
- Fiscal Management:
  - Plans for and organize fundraisers.
  - Pursues grant funding, sponsorships, etc to offset program costs.
  - Manages program registration fees
  - Manages Londonderry Town Parks Budget
- Personnel Management: Develops and maintains a volunteer workforce committed to promoting local recreation. Establishes and maintains an environment conducive to positive morale, quality services, and innovation. Provides for the training in, promotion of, and accountability for safe volunteer practices and working conditions.
- Environmental Stewardship: Under policy direction from the Advisory Committee, the Mountain Towns Recreation Director is responsible for the protection of the Londonderry's recreational park lands and facilities.
  - Promotes and develops effective facilities and systems to maximize the public's enjoyment in harmony with environmental protection and stewardship.

## **KNOWLEDGE, SKILLS, AND ABILITIES**

- Works independently and as a team player.
- Presents positive role modeling through all interactions with the community.
- Communicates effectively both orally and in writing.
- Demonstrates a desire to serve others and fulfill community needs.
- Works effectively with people of different backgrounds, ages, abilities, opinions, and perceptions.
- Demonstrates effective leadership and strategic planning.
- Makes sound judgments and transfers learning from one situation to another.
- Embraces new approaches and discovers ideas to create a better participant experience.
- Strives to meet or exceed goals and deliver a high value experience for community members.
- Pursues professional development that enhances job performance and programming.
- Solicits and responds to feedback and self-reflection.
- Implements proposed programs, activities may require considerable flexibility in hours/weekly work schedule.
- Be proficient in conflict management and de-escalation strategies.
- **Have basic knowledge of and ability to perform park maintenance tasks. Other Town staff, contractors or volunteers may be engaged and overseen for maintenance tasks.**

## **EXPERIENCE, EDUCATION, AND TRAINING**

- Experience in designing, implementing, and evaluating community recreational programs.
- A combination of education, experience, and training that would likely provide the required knowledge, skills, leadership, and abilities necessary for satisfactory job

performance is qualifying. A Bachelor's degree in parks and recreation, public administration, program management or a related field is preferred.

- Preferred qualifications include a significant record of:
  - Responsibility for general fiscal management, grants procurement, capital budget management, and strategic planning.
  - Effective work with elected officials, selectboards, and community groups.
- Exhibits creativity, inclusivity and innovation in programs and processes.

### **TOOLS/TECHNOLOGY**

- Administers online registration
- Proficient in using various computer applications
- Maintains website and social media presence
- Use of basic tools for gardening, lawn care and facility infrastructure maintenance.
- Valid Driver's License
- Steel toe boots will be provided by the Town of Londonderry

### **PHYSICAL DEMANDS**

The physical demands include frequent need to sit, stand, stoop, walk, lift, carry, and perform other similar actions during the workday. Applicants require sufficient mobility to work in an office and a field setting. *Lifting and moving items of 50 pounds will be necessary.* Applicants may need to be at sporting events and community events and to set up and/or break down equipment. **Park/field maintenance tasks should be done by the Recreation Director to the best of their abilities while remaining physically safe.**

### **WORK ENVIRONMENT/CONDITIONS**

The Rec Director will work from home, at the Londonderry Town Office, at athletic fields in various weather conditions, basketball courts, and at **Londonderry Town Parks**/community spaces for events.

### **EQUAL EMPLOYMENT OPPORTUNITY**

The Town of Londonderry is committed to maintaining a work environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

### **DISCLAIMER**

The above information is intended to describe the general nature of this position and is not to be considered a comprehensive statement of duties, activities, responsibilities and requirements. Additional duties, activities, responsibilities, and requirements may be assigned, with or without notice, at any time. This job description is not an employment contract nor is it a promise of work for any specific length of time.

NOTES:

1. Social media
2. Phone reimbursement
- 3.

## **Londonderry Selectboard Hearing 7/6/26 at 6:00 PM**

The Londonderry Selectboard will meet on July 6, 2026, at the Londonderry Town Offices to solicit comments from the public on a proposed zoning bylaw amendment and a new zoning map. This amendment will change the zoning regulations for the entire town of Londonderry. It is designed to:

- align the town's zoning regulations with the planning goals in the Town Plan,
- addresses inconsistencies resulting from the many changes that have been made to state statutes since the zoning bylaws were last updated,
- fix shortcomings of the current regulations that had resulted in confusion or difficulties for applicants, the Administrative Officer, and the Development Review Board over the years,

The full text of the proposed amendment and the new zoning map are posted on the Planning Commission page of the Londonderry Web site, and paper copies are available for twenty dollars from the town clerk.

The table of contents of this proposed zoning bylaw includes: General Standards, Exemptions and Limitations, Prior Applications, Approvals and Uses, Nonconformities, Zoning Districts, , General Zoning Rules, Site Design and Performance Standards For Commercial and Multi-Unit Housing Developments, Specific Use Standards, Subdivision Standards, Planned Unit Development (PUD) Standards, Administration and Enforcement, Fees and Filing Requirements, Zoning Permits, Commercial and Multifamily Home Development, Appeals, Notice Requirements, Hearings and Decisions, Violations and Penalties, and Definitions.

Duly Warned by the Town of Londonderry Selectboard on June 1, 2026.

# ✔ Order Confirmed

Thank you! Your order is complete, and a copy of the receipt has been sent to your email address.

## Invoice #24255

## Londonderry, Town of (#500412)

### Billing Address

Tina Labeau  
Londonderry, Town of  
Town Treasurer  
100 Old School St  
South Londonderry, VT 05155

### Shipping Address

Tina Labeau  
Londonderry, Town of  
100 Old School St  
South Londonderry, VT 05155



### Tina's Cart Items ▾

22  
Jun

### Special Meeting of the VLCT Membership

Event  
\$0.00  
1

Cart total	\$0.00
Taxes	\$0.00
Discounts	\$0.00
Shipping/handling	\$0.00

**Balance due**

**\$0.00**

[🏠 RETURN TO MEMBER DASHBOARD](#)

[🖨️ PRINT](#)

## Stratton Mountain In-Vessel Composter

**What:** A commercial biodigester composter installed in a shipping container. It is large enough to handle most or all of the food waste collected at the transfer station. The system is designed to be plug and play, needs 200amp power. This system should need limited oversight and maintenance.

**How:** The mountain would like to see this used – they have had it for a couple of years without hooking it up. They are offering to lease it to the town for \$1 and some compost for their gardens.

**Why:** This could eliminate hauling costs for food waste from the transfer station and would provide compost for use locally. It would require some manpower and maintenance, and needs the power upgrade to the transfer station.

I have included the emails between Jeff Cavagnino, Director of Mountain Operations, and myself below. I wanted to bring this to the Selectboard for further guidance, is this something that the town would be interested in pursuing?

---

**From:** Jeffrey Cavagnino (ST)  
**Sent:** Tuesday, May 19, 2026 6:51 PM  
**To:** 'recycling@londonderryvt.gov' <[recycling@londonderryvt.gov](mailto:recycling@londonderryvt.gov)>; Wiktor Wadolowski (ST) <[WWadolowski@stratton.com](mailto:WWadolowski@stratton.com)>  
**Subject:** Possible Stratton/Londonderry Partnership?

Hello John,

The resort owns a food digester and we have for several years. It lives in a brand new storage container and is ready to be plugged in. We have yet to be able to find the space, staffing support and plan to put it into operation. We also hate to see it just sit in our storage lot. We are wondering if this is something the transfer station may be interested in using. At a very high level, we would lease it to you for \$1 and you would be able to use it at the transfer station. Maybe the resort gets some of the end product in return? We can certainly talk all that through if you are interested in hearing more. Wiktor and I could meet with you and show you it or do a zoom call to explain more. Please let us know what you think.

Thanks,  
Jeff & Wiktor

Here is the Link to the website and it is the M2 model. I have also attached some of the brochures I have found that relate to BioSpeed systems and the M2 in particular.

<https://biocotechamericas.com/biospeed-models/>



**Jeffrey Cavagnino**

Director of Mountain Operations  
Stratton Mountain Resort  
P 802.297.4276 \ C 802.299.5578  
[STRATTON.COM](http://STRATTON.COM)

---

Jeffrey, sorry for the email confusion, mine is actually [recycle@londonderry.org](mailto:recycle@londonderry.org).

This is a fascinating offer and a very interesting machine. It looks like you have the M2 unit in a container? Looking at the specs and what the transfer station collects, it looks like the TS alone would max out the capacity of this machine, last month we shipped 12,000 Lbs. of food scraps off site, which would not leave much room for food waste from Stratton. Another potential local user could be the Flood Brook School. They are looking at ways to compost on site but need to have good bear protection, which the container would provide. I am going to talk to them next week about composting, let me know if this is a potential.

I will do some more research and talk to the Selectboard and the guys at the transfer station and see if the town is interested in working on this. It is a really cool machine and I would love to see it in action.

John

---

One more point... anything you don't have to ship out is savings in expense. So even processing 1/2 the tonnage would save you a bunch of money and emissions from the hauling.

Jeff

---

Jeff, that is all true and sounds good. I will bring this to the town, and let you know when there are further questions.

Thanks again,

John Hurd  
Recycling Coordinator  
Londonderry Group  
(802) 824-3356 ext. 110  
[recycle@londonderryVT.org](mailto:recycle@londonderryVT.org)

# NEW, IN-VESSEL REACTOR FOR TREATING AND REDUCING FOODWASTE ONSITE. CAPACITY UP TO 220 LITERS PER DAY



### **REDUCTION OF FOODWASTE**

BioSpeed M2 reduces the amount of waste by up to 70-90% and has a capacity of treating about 160-220 liters- or 96-132 kg. per day.



### **EU REGULATIONS**

BioSpeed M2 is an innovative product that treats organic waste cat 2 and cat 3, according to EU regulations.



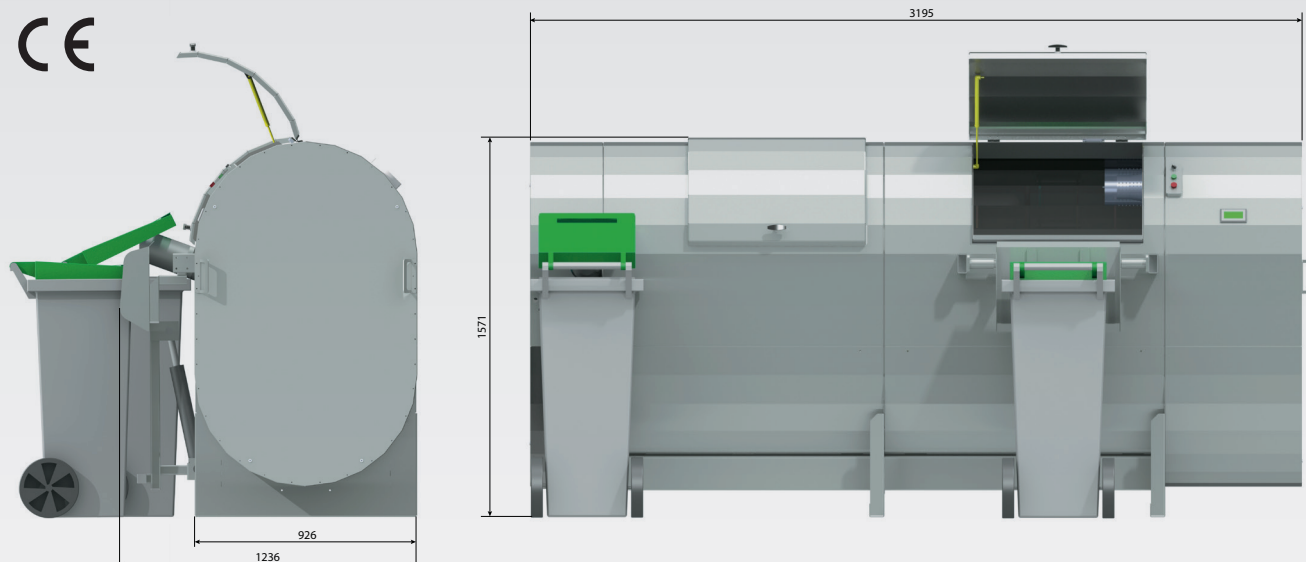
### **COST SAVINGS**

Calculations on delivered plants show an annual cost savings of up to 40% for waste management.

**LARGE HOUSEHOLDS | HOTELS | RESTAURANTS | FASTFOOD | CAFETERIAS**

## HOW IT WORKS

BioSpeed composting process is based on a method that facilitates microbes operating under optimal conditions. All microbes used in BioSpeed system is further developed mesophilic and thermophilic microbes, including the cellulose degrading. This means that they are working at a temperature of up to 80 degrees C. These parameters enables continuous degradation of organic material to powder very quickly. This provides large capacity in compact machines. Pre defined process controls ensures optimal degradation of organic waste.



# IN-VESSEL MODULAR COMPOST MACHINE IN STAINLESS STEEL

### ASSEMBLY

- Indoor or outdoor protected from weather

### SIZE

- L 3195mm, H 1571,5mm, D 926mm

### AUTOMATIC COMPOSTING WITH

- Temperature control
- Air extraction
- PLC control with display
- Stainless cover in sanded steel
- Sequence controlled dispensing of treated waste

### CAPACITY

- 160-220 liter compostable food waste per day

### ELECTRICITY CONSUMPTION

- Main engine: 0,75 kW
- Heat tracing: 3kW
- Fan: 0,18 kW
- Output feeder engine: 0,25 kW
- Maximum consumption: 4,3 kW/h

### POWER SUPPLY

- 200-240vac 50-60Hz

### SAFETY SYSTEM

- Alarm feedback for each engine. Time and component is displayed
- Safety-switch for high temperature loads and heating elements
- Safety-switch open hatch during operation. Agitator stops when door is opened.
- Manual emergency stop by the control panel
- Automatic Standby mode when not in daily use
- Adjustable dispensing time interval
- Automatic repowering after loss of power supply
- Alarm end event recorder in display
- Fault indicator lamp

### NET WEIGHT

- 885 kilo

### ADDITIONAL FEATURES

- Lift for containers ranging from 120 to 140 liter, may be altered if requested
- System to remove odor if requested

### WARRANTY

- 1 year product warranty
- Service agreement available



BioCoTech AS is an environmental technology company that holds more than 20 years experience and has excellent references within its business area. An in-house research and development division is situated in the company's headquarter in Bergen, Norway.

BioCoTech AS is a full-range supplier of solutions within the waste treatment industry, and is a provider of equipment for biological recycling of organic waste. Equipment and services can be customized for each project to our customers.

# BIOCOTECH Americas

Reducing **waste**. Replenishing **resources**.

(720) 483-1990

[www.biocotechamericas.com](http://www.biocotechamericas.com)

393 Corona St. #524. Denver, CO, 80218. United States of America



Reducing **waste**. Replenishing **resources**.

## **Organic waste is a design flaw**

BioCoTech Americas' mission is to create value within the waste management system by allowing businesses to process organic waste on-site. As solid waste production continues to increase at alarming rates throughout the Americas, large companies, campuses, and small businesses alike must stay ahead of the curve to comply with legislation and achieve zero-waste initiatives, while meeting new market demands for social and environmental sustainability. The BioSpeed composting technology is a unique and proven environmental innovation that diverts 100% of organics from landfill on-site, thereby drastically reducing human-generated GHG emissions. By diverting waste from landfill, eliminating transportation and treatment, and through the use of the final compost product, together we can make a significant environmental impact.

***BioCoTech Americas' BioSpeed composting technology is the sustainable solution to your organic waste problem.***

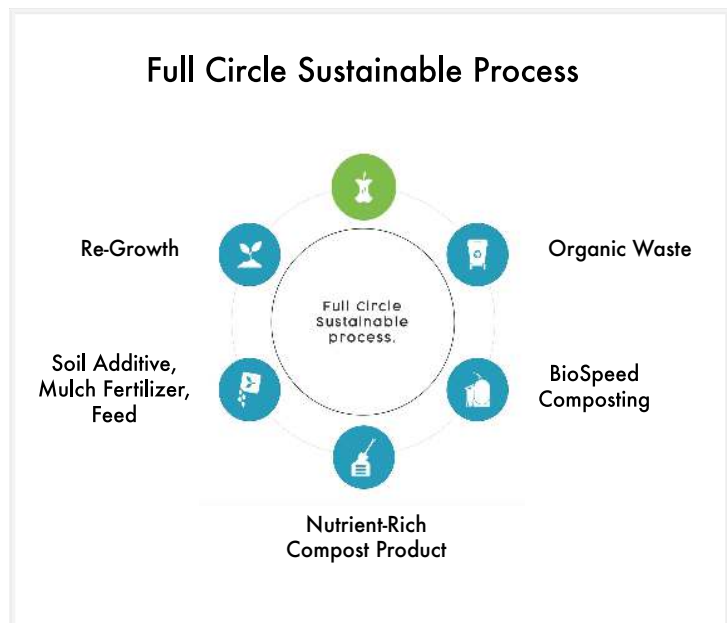
# FULL CIRCLE SOLUTION

## Circular Economy Success

In the age of positive Environmental, Social, & Governance and Corporate Social Responsibility goals, it is imperative for entities to develop circular frameworks to reduce their impact on the Earth. BioCoTech Americas' BioSpeed technology allows you to develop a "full circle" waste solution. BCTA's team of waste experts collaborate with customers to design organic waste diversion systems that utilize the BioSpeed technology. Our customers eliminate environmental impacts of transportation by transforming their organic waste into a nutrient rich compost product that will regenerate soil and even sequester GHG's from the atmosphere. Our representatives will help you every step of the way, from understanding the economics and technology, to helping find creative ways to utilize the compost.

## How does the BioSpeed work?

Through the automated, on-board computing system, the Biospeed units optimize and maintain the perfect mesophilic and thermophilic environment for aerobic, microbial composting. The BioSpeed maintains optimal heat, oxygenation, agitation, particle size, continuous movement through the unit, and all troubleshooting, safety and alarms. Aerobic composting enables the microbes to compost the waste without methane output, ultimately generating usable compost products.



## The Result

An overall reduction of 70-90% by volume of your organic waste in 24-72 hours, a reduction in landfill created methane emissions that occur from anaerobic degradation, and a reduction in your carbon footprint by eliminating municipal collection, transportation, and processing of organic waste. The finished compost product is a beneficial soil additive that can be applied directly to the soil as fertilizer or mulch to increase plant and soil health, reduce nutrient pollution of waterways, increase water retention in the soil, diversify soil ecosystems, sequester carbon from the atmosphere, and much more.

# BIO SPEED | M1



## Equipped with:

Automated computer system, two composting chambers, one compost collection chamber, compost output auger - 20-Ft prefabricated container and hydraulic lift options.



### INSTALLATION

Indoor/Outdoor protected from weather



### DIMENSIONS

L 80.1 in, H 62 in, D 36.5 in  
\*2 ft operational space around footprint.



### AUTOMATIC COMPUTER

Temperature control  
Air extraction  
PLC display and control  
Sequence controlled dispensing of finished compost  
Adjustable dispensing time interval



### DAILY CAPACITY

34.3 Gal, 245 Lbs, 0.2 Yds<sup>3</sup>, 0.1 t



### Estimated MTCO<sub>2</sub>e reduction

11 MTCO<sub>2</sub>e/Year



### ELECTRICAL CONSUMPTION

Main Motor: 0.75 kW  
Heat Tracing: 3 kW  
Fan: 0.18 kW  
Output Motor: .25 kW  
Max consumption: 4.3 kW/h



### POWER SUPPLY

200-240 vac, 50-60 Hz, 30 Amp



### NET WEIGHT

1797 Lbs



### ADDITIONAL FEATURES

Lift for containers, customizations upon request  
Cloud connectivity and control  
\*installation requirements may change with additional features.



### SAFETY SYSTEM

\*All our models come with a standardized safety system composed of:  
Individual motor alarm feedback, time and component display, safety switch for high temp. & heating elements, hatch safety switch during operation, manual emergency stop, automatic standby mode, automatic repowering after loss of power, alarm and event recorder on display, fault indicator lamp.

# BIO SPEED | M2



## Equipped with:

Automated computer system, two composting chambers, one compost collection chamber, compost output auger - 20-Ft prefabricated container and hydraulic lift options.



### INSTALLATION

Indoor/Outdoor protected from weather



### DIMENSIONS

L 125.8 in, H 62 in, D 36.5 in  
\*2 ft operational space around footprint.



### AUTOMATIC COMPUTER

Temperature control  
Air extraction  
PLC display and control  
Sequence controlled dispensing of finished compost  
Adjustable dispensing time interval



### DAILY CAPACITY

58.1 Gal, 412.3 Lbs, 0.3 Yds<sup>3</sup>, 0.2 t



### Estimated MTCO<sub>2</sub>e reduction

19 MTCO<sub>2</sub>e/Year



### ELECTRICAL CONSUMPTION

Main Motor: 0.75 kW  
Heat Tracing: 3 kW  
Fan: 0.18 kW  
Output Motor: .25 kW  
Max consumption: 4.3 kW/h



### POWER SUPPLY

200-240 vac, 50-60 Hz, 30 Amp



### NET WEIGHT

1951 Lbs



### ADDITIONAL FEATURES

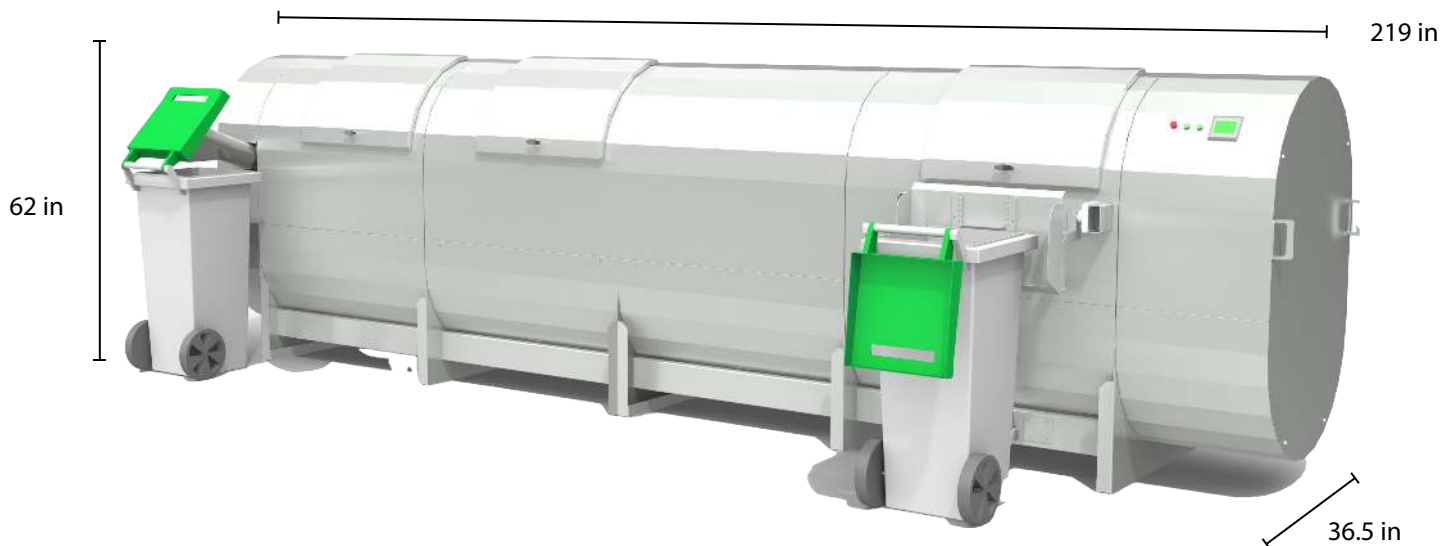
Lift for containers, customizations upon request  
Cloud connectivity and control  
*\*installation requirements may change with additional features.*



### SAFETY SYSTEM

\*All our models come with a standardized safety system composed of:  
*Individual motor alarm feedback, time and component display, safety switch for high temp. & heating elements, hatch safety switch during operation, manual emergency stop, automatic standby mode, automatic repowering after loss of power, alarm and event recorder on display, fault indicator lamp.*

# BIOSPEED | M4



## Equipped with:

Automated computer system, two composting chambers, one compost collection chamber, compost output auger - 20-Ft prefabricated container and hydraulic lift options.



### INSTALLATION

Indoor/Outdoor protected from weather



### DIMENSIONS

L 219 in, H 62 in, D 36.5 in  
\*2 ft operational space around footprint.



### AUTOMATIC COMPUTER

Temperature control  
Air extraction  
PLC display and control  
Sequence controlled dispensing of finished compost  
Adjustable dispensing time interval



### DAILY CAPACITY

132 Gal, 937 Lbs, 0.7, Yds<sup>3</sup>, 0.5 t



### Estimated MTCO<sub>2</sub>e reduction

42 MTCO<sub>2</sub>e/Year



### ELECTRICAL CONSUMPTION

Main Motor: 1 kW  
Heat Tracing: 5 kW  
Fan: 0.25 kW  
Output Motor: 0.25 kW  
Max consumption: 6.5 kW/h



### POWER SUPPLY

200-240 vac, 50-60 Hz, 30 Amp



### NET WEIGHT

3748 Lbs



### ADDITIONAL FEATURES

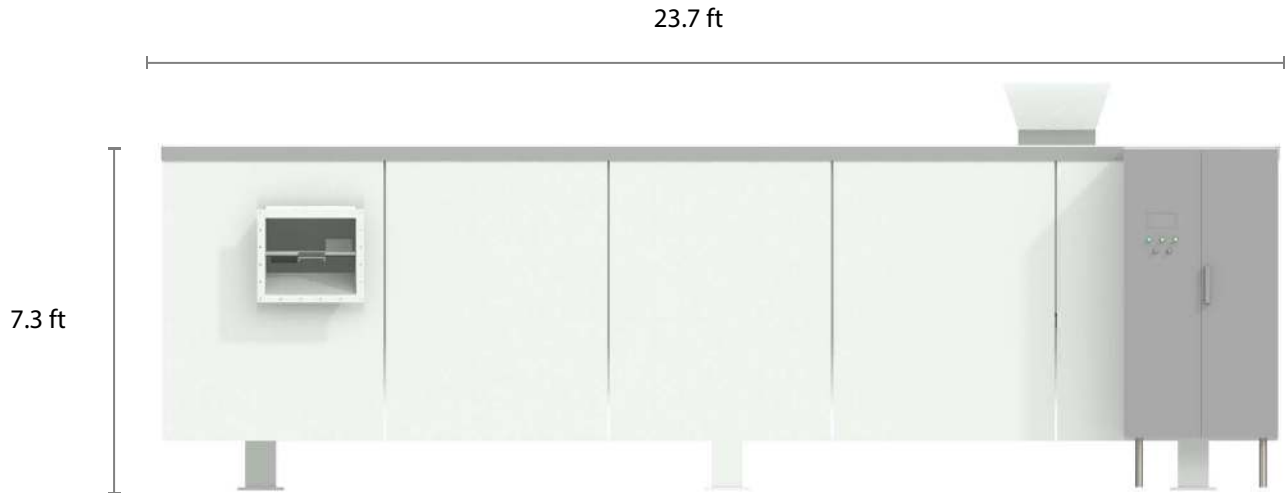
Lift for containers, customizations upon request  
Cloud connectivity and control  
\*installation requirements may change with additional features.



### SAFETY SYSTEM

\*All our models come with a standardized safety system composed of:  
Individual motor alarm feedback, time and component display, safety switch for high temp. & heating elements, hatch safety switch during operation, manual emergency stop, automatic standby mode, automatic repowering after loss of power, alarm and event recorder on display, fault indicator lamp.

# BIO SPEED | M18



## Equipped with:

Automated computer system, two composting chambers, one compost collection chamber and compost output auger.



### INSTALLATION

Indoor/Outdoor protected from weather



### DIMENSIONS M18

L 23.7 ft, H 7.3 ft, D 6.3 ft

\*Install to 4 ft outside dimensions, please consult further with your BCTA representative for exact custom install requirements.



### AUTOMATIC COMPUTER

Temperature control

Air extraction

Large display, cloud connectivity control & live online support

Sequence controlled dispensing of finished compost

Adjustable dispensing time interval



### DAILY CAPACITY

581Gal, 4122.8 Lbs, 2.9, Yds<sup>3</sup>, 2.1 t



### ELECTRICAL CONSUMPTION (240V/400V)

Main Motor: 2.2/2.2 kW 10/10 A kW

Heat Tracing: 28/84 kW 70/121 A

Fan: 6.5/6.5 kW 6.5/6.5 A

Output Motor: 0.25/0.25 kW 1.1/1.1 A



### POWER SUPPLY

3 phase 200-240 vac, 50-60 Hz

400 V 50 - 60 hz



### NET WEIGHT

8.5 tons

### ADDITIONAL FEATURES



Lift for containers, customizations upon request.

\*installation requirements may change with additional features.



### Estimated MTCO<sub>2</sub>e reduction

184 MTCO<sub>2</sub>e/Year



### SAFETY SYSTEM

\*All our models come with a standardized safety system composed of:

Individual motor alarm feedback, time and component display, safety switch for high temp. & heating elements, hatch safety switch during operation, manual emergency stop, automatic standby mode, automatic repowering after loss of power, alarm and event recorder on display, fault indicator lamp.

# THE CONTAINER OPTION



The prefabricated containerized BioSpeed unit is stationed in an offshore 20-Ft shipping container as housing for the unit and equipment. The OEG container is completely prefabricated including ventilation, lighting, fastening and electrical. The unit has a single electrical input for easy installation. The stand-alone container option is perfect for remote and outdoor applications.



**UNIT COMPATIBILITY**  
BioSpeed M1, M2, M4



**DIMENSIONS**  
L 20 ft, H 8 ft, L 8 ft









**TOTAL WEIGHT**  
7,200 Lbs (container 5,100)



**CONTAINER LIGHTING**  
Overhead lighting with internal switch



**VENTING**  
1.5" PVC to outside of container  
Water collection valve  
Charcoal filter optional

	BIOSPEED M1	BIOSPEED M2	BIOSPEED M4	BIOSPEED M18
<b>AUTOMATED COMPUTER</b> 	✓	✓	✓	✓
<b>DAILY CAPACITY</b> <small>*subject to change</small> 	34.3 Gal/245 Lbs/ 0.2 Yds <sup>3</sup> 0.1 t	58.1 Gal/412.3 Lbs/ 0.3 Yds <sup>3</sup> 0.2 t	132 Gal/937 Lbs/ 0.7 Yds <sup>3</sup> 0.5 t	581Gal/4122.8 Lbs/ 2.9 Yds <sup>3</sup> 2.1 t
<b>INSTALLATION</b> 	Indoor/Outdoor* <i>protected from weather.</i>	Indoor/Outdoor* <i>with cover.</i>	Indoor/Outdoor* <i>with cover.</i>	Indoor/Outdoor* <i>with cover.</i>
<b>DIMENSIONS</b> 	L 80.1 in H 62 in D 36.5 in	L 125.8 in H 62 in D 36.5 in	L 219 in H 62 in D 36.5 in	L 23.7 ft H 7.3 ft D 6.3 ft
<b>POWER SUPPLY</b> 	200-240 vac, 50-60 Hz 40 Amp	200-240 vac, 50-60 Hz 40 Amp	200-240 vac, 50-60 Hz 50 Amp	3 Phase 200-240 vac, 50-60 Hz <b>or</b> 400 V, 50-60 Hz 250 Amp
<b>NET WEIGHT</b> 	1797 Lbs	1951 Lbs	3748 Lbs	8.5 Tons

By optimizing natural processes, BioCoTechAmericas' Biospeed in-vessel composting technology can help solve the growing waste disposal problem in the Americas.

We can help you cut costs, conform to new organic waste disposal laws and improve your environmental profile.

*We appreciate your interest.  
Contact us today.*

(720) 483-1990

[www.biocotechamericas.com](http://www.biocotechamericas.com)

393 Corona St. #524

Denver, CO, 80218. United States of America

## Land Acquisition Task Force Charge

The purpose of the Land Acquisition Task Force is to identify potential parcels for future Town needs. The Task force shall identify what those needs are, and then identify parcels within Town that would fit the needs. The Task Force shall meet monthly for 6 months, starting July 1<sup>st</sup> and ending January 1<sup>st</sup>, and shall produce a report of their findings at that time.

The Task force will consist of 5 members:

- 1 Selectboard member
- 1 Housing Commission member
- 1 Planning Commission member
- 1 Conservation Commission member
- 1 Member-at-large (community member)



**State of Vermont**  
**Windham County Sheriff's Office**  
P.O. Box 8126  
Brattleboro, VT 05304-8126  
Tel: (802) 365-4942  
Mark R. Anderson, Sheriff



CONTRACT # 27-006

## CONTRACT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT made this 28<sup>th</sup> day of May 2026, by and between the Windham County Sheriff's Office having its office in Brattleboro, Vermont (hereinafter the "Office") and the Town of Londonderry having its office in Londonderry, Vermont (hereinafter the "Town"), pursuant to 24 V.S.A. § 291a.

### **Recitals**

**Whereas**, the Town desires to contract with the Office for the performance of law enforcement services; and

**Whereas**, the Office is agreeable to rendering such law enforcement services on the terms and conditions set forth in this Agreement; and

**Whereas**, such law enforcement agreements are authorized and provided for pursuant to Title 24, Section 291a of the Vermont Statutes.

**Now Therefore**, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

### **1. Scope of Services**

- A. The Office shall provide general law enforcement services on behalf of the Town to the extent and in the manner set forth in this Agreement.
- B. Such services shall include those duties and functions of the type coming within the jurisdiction and customarily rendered by the Office, including but not limited to: furnishing patrols, investigating, apprehending, preparing for prosecution, and the final disposition of any motor vehicle violation, vehicle identification number (VIN) verification, and local ordinance violations.
  - i. The Office will only conduct VIN verification services with the Town during its regular patrol schedule. No special trips to the Town will be made for the singular purpose of providing VIN verifications.

- C. All matters incident to the performance of such services or the control of personnel employed to render such services under this Agreement shall be and remain in the control of the Office. All deputy sheriffs assigned to service for the Town pursuant to this Agreement shall be subject to and shall abide by all policies and procedures of the Office.
- D. The Town agrees that all emergency calls will be directed to the appropriate Town's primary law enforcement agency. The Office agrees to supplement policing services in addition to the respective primary law enforcement agency's resources at the request of the Town Administration.
- E. The Office may assist other agencies in an emergency within or in close proximity to the Town and will request, if needed, assistance from other agencies.
- F. The Town acknowledges that policing activities can result in court hearings in which the Office's staff is required to attend. The Town agrees to compensate the Office for activities including but not limited to, court hearings, depositions and other legal processes for activities performed pursuant to this contract.

## **2. Compensation**

- A. The Office shall be paid at the Regular Rate of \$65.00 per hour per deputy, and will cover related expenses for the hourly wage of the deputy; including worker's compensation, unemployment, social security, federal/state withholdings, Police Professional Liability coverage and supervision. The hourly rate includes the mileage reimbursement rate for cruiser use.
- B. The Town shall pay to the Office the sum of \$70,000.00 for the services provided under this agreement.
- C. The Town agrees to prepay for services. Payments will be made in 12 equal payments of \$5833.33, due on or before the first of each month.
- D. The Town will be invoiced approximately one month prior to the first of each month for services provided under this contract.
- E. The Town agrees to promptly pay said statement immediately after the Town's first Selectboard meeting, held for purpose of approving bills/invoices, following the receipt of said invoice for law enforcement services.
- F. Notwithstanding the above, payments shall be made in full within thirty (30) days of billing invoice date for the contracted work by Office. All overdue accounts will be charged interest at the rate of 1½ (1.5%) per month, 18% per annum.
- G. The Town shall provide the Office with a signed copy of the contract prior to the start of services. Under exigent circumstances that may prevent a signature from the Town prior to the start of the services, the terms of this contract shall remain

binding.

### **3. Personnel and Hours Provided.**

- A. The Office agrees to provide fully equipped and trained deputy sheriffs and fully equipped vehicles to provide services upon request of the Town Administration.
- B. The Office agrees that it will schedule deputies on a regular basis to meet a goal of approximately 20.71 hours a week of patrol coverage. The Office agrees that based on input of the Selectboard the numbers of hours per month will be adjusted to the specially identified needs of the Town
- C. The Town may provide the Office with a letter designating the names and/or positions of personnel authorized to request services under this agreement. Absent this letter, requests for service will only be accepted by the Office from the following, who will hereinafter be referred to as Town Administration:

#### Authorized Individuals/Positions

- i.
  - ii.
  - iii.
  - iv.
  - v.
- D. The Town agrees that any personnel or policy concerns shall be raised with the Sheriff and his or her designee and not with on-duty deputies or staff.
  - E. The Town will contact the Sheriff and his/her designee if they wish a change or special emphasis made to satisfy the Town's law enforcement needs.

### **4. Equipment Provided by the Office.**

- A. The Office shall furnish and maintain all necessary equipment and supplies to perform the law enforcement services under this Agreement. The Office shall furnish fully equipped police cruiser(s) for all services incurred in connection with law enforcement and related duties concerning the Town. The cost of vehicle operations shall be the responsibility of the Office except as otherwise provided in this agreement.

- B. The Office shall provide other law enforcement equipment reasonably necessary for provision of the services under this Agreement including, but not limited to, radio equipment, breath testing equipment, and radar units. Deputies shall be certified to utilize such equipment.
- C. The Town shall incur all expenses for any special equipment requested and approved by the Town for use by the Office in the furtherance of this Agreement.
- D. The Office shall be the owner of any and all equipment acquired for use by the Office in the furtherance of this Agreement. Any specialized equipment requested and purchased by the Town shall remain the property of the Town.

**5. Facilities, Equipment and Documentation Provided by the Town.**

- A. The Town agrees, in lieu of providing facilities, a deputy conducting necessary activities in accordance with this agreement may be performed at a facility designated by the Office.
- B. The Town agrees to furnish the Office with certified copies of all municipal ordinances of the Town and make every effort to keep said ordinances current and consistent with Vermont and Federal laws, statutes, rules and regulations. The Town will furnish and legally post all signs necessary for advising the public of said municipal ordinances.
- C. The Town will furnish the Office with legal counsel or advice concerning their Town ordinances after consultation with the Town, if necessary.

**6. Reporting and Documentation.**

- A. No later than the 15<sup>th</sup> day of the month following the month of provided services, the Office shall provide to the Town:
  - i. Spreadsheet with Vermont Civil Violation Complaints (ticket(s)) issued during the preceding month.
  - ii. The Office will provide activity reports to the Town through the utilization of the electronic Sheriff's Town Activity Reporting System.
- B. The Town will designate in writing, one of the Selectboard members or administrative officers to be a liaison with the Office.

- 7. Insurance.** The Office shall purchase auto liability, general liability, law enforcement liability and worker's compensation insurance legally required to cover vehicles, personnel, and equipment used by the Office in the provision of the services under this Agreement.

- 8. Administration Fee.** Pursuant to 24 V.S.A. § 291a(c), the Sheriff, as administrator of this Agreement, shall be entitled to compensation at a rate not to exceed 5% of the total contract amount. This administration fee does not increase the gross total cost for services specified in this Agreement. The Sheriff may elect to be paid some or the entire administration fee at any time during the term of this Agreement.
- 9. Term.** The term of this Agreement shall be July 1, 2026 to June 30, 2027.
- 10. Notice/Renewal.** On or before November 15, 2026 the Office shall notify the Town of the contract rates for the following year. Sixty (60) days prior to the end date of this Agreement, the Town shall provide the Office with written notice of whether it will renew the Agreement. Absent such notice, this Agreement shall automatically renew for a term of one year at the contract rates set by the Office in the notice.
- 11. Termination.** Either party may terminate this agreement with 30 days prior written notice.
- 12. Conflicts of Interest and Interference with Law Enforcement Duties.**
  - A. The Office is providing law enforcement services to the general public and the staff of the Town under this Agreement. It is the intention of the Office and the Town that those services be provided by the Office to the Town in a manner that is free from actual or apparent conflicts of interest. The deputy sheriffs assigned to provide services to the Town under this Agreement shall be trained and certified. Such deputy sheriffs shall use their training, experience, judgment and resources of the Office in carrying out law enforcement services under this Agreement. No employee, elected or appointed official or agent of the Town shall interfere with or attempt to influence any investigation, arrest or prosecution brought by any deputy sheriff under this Agreement. For purposes of this Agreement, the terms “interfere” and “influence” shall mean any identification or use of an employee, official or agent’s position in the Town with the intention or purpose of shaping, changing or swaying the decision or conduct of a deputy sheriff in connection with any specific law enforcement or traffic enforcement matter.
  - B. Any employee, Officer or agent who has a concern about a law enforcement action, investigation or personnel, or who has been notified of such a concern, shall direct such concern to the Town Administration which will in turn direct the matter to the Sheriff for an appropriate response.
  - C. No deputy sheriff providing service under this Agreement shall use or attempt to use his or her official position, official identification or badge for personal or financial gain, or for obtaining privileges not otherwise available to him or her from or through the Town.

**13. Availability of Resources.** This entire agreement is based upon availability of the Office's staff and resources.

**14. Entire Agreement.** This Agreement shall constitute the entire agreement between the parties and prior understandings or representations preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in the Agreement. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding if evidenced in writing and signed by an authorized representative of each party. All provisions of this Agreement are severable and if any section or part thereof is found to be invalid or unenforceable, no other section shall be affected by that finding solely.

**15. Governing Law.** This contract will be governed by the laws of the State of Vermont.

Windham County Sheriff's Office

Town of Londonderry

By: \_\_\_\_\_  
Mark Anderson, Sheriff

By: \_\_\_\_\_  
Duly Authorized Agent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# CHANGE ORDER

**CUSTOMER**  
Town of Londonderry  
Liam Elio  
802-824-3356  
recdirector@londonderryvt.or



**PROPOSAL #**  
**HE2114**  
**DATE**  
5/19/26

**Job Site Info:**  
100 Old School St  
Londonderry VT

## Town Hall Repair Bulkhead, Basement Access Hatch

### CONTRACT CHANGED AS FOLLOWS:

Thank you for the opportunity to provide our services at the town hall although we strive to give our best estimate for jobs, unfortunately sometimes there are unforeseen conditions. We assumed prepping for the concrete infill would be “easy” digging, based on the material in the parking lot. This was not the case: in doing our prep for form work we encountered several large boulders. The resulting work and removal of material is the reason for this change order.

**Original Contract Sum was.....\$2,500.00**  
**The Contract Sum will be increased by this Change Order by.....\$650.00**  
**The new Contract Sum including this Change Order is.....\$3,150.00**

**Change is not valid until signed by Contractor and Owner**

Contractor

X \_\_\_\_\_ Date \_\_\_\_\_

Owner

X \_\_\_\_\_ Date \_\_\_\_\_

# Chester Snowmobile Club

May 15, 2026

Georginne More  
Londonderry Selectboard  
100 Old School Street  
S. Londonderry, VT 05155

Dear Selectboard,

On behalf of our snowmobiling community, we want to extend our heartfelt gratitude for allowing your land to be part of Vermont's snowmobile trail network. Your generosity makes it possible for riders from near and far to enjoy the beauty of our state in a safe and responsible way.

By opening your property to the Vermont Association of Snow Travelers (VAST) trails, you're not only supporting a beloved winter tradition, but also helping to strengthen local communities, encourage outdoor recreation, and boost small-town economies. We deeply appreciate your trust, cooperation, and stewardship of the land.

We understand that hosting trails requires consideration and care, and we are committed to working with you to ensure that your property is respected and maintained. Your kindness and partnership are the foundation of this program's success, and we could not do it without you.

Thank you again for your generosity and for helping keep Vermont's winter spirit alive.

Once again this year, in appreciation, we are hosting a landowner thank you BBQ on Sunday, June 7th under the gazebo at the Chester recreation park on Lover's Lane in Chester from 11:00 to 2:00. Bring your entire family to this BBQ as everyone is invited and the more the merrier.

We welcome the opportunity to thank you in person.

With sincere appreciation,



Stan Choiniere  
President  
Chester Snowmobile Club



**RF1-309-3.0, Town of Londonderry, South Village Wastewater Project, Loan Application Receipt Letter**

**From** Brown, Thomas <Thomas.Brown@vermont.gov>  
**Date** Wed 5/20/2026 9:31 AM  
**To** Aileen Tulloch <townadmin@londonderryvt.gov>  
**Cc** Brown-Gould, Philo <Philo.Brown-Gould@vermont.gov>; Michael Gaughan <michaelg@vtbondagency.org>; Ken Linge <ken@vtbondagency.org>; Christina Haskins <chaskins@dufresnegroup.com>; Claudon, Lynnette <Lynnette.Claudon@vermont.gov>; treasurer@londonerryvt.org <treasurer@londonerryvt.org>; Haddox, Don <Don.Haddox@vermont.gov>

Dear Aileen Tulloch,

The purpose of this email is to acknowledge receipt of the Funding Application for \$1,031,400 on May 7, 2026, for the above referenced wastewater project in the Town of Londonderry. A copy of this Funding Application can be found [here](#). This begins the processing of your Step III Construction loan. Please include the loan number (RF1-309-3.0) on all future correspondence.

Please note that this funding request will be consolidated with the existing loan for this project as shown below:

Loan	Loan Amount	Subsidy Amount	Subsidy %	Add Subsidy IUP Year
-1.0	\$125,000	\$125,000	100%	FFY2021
-3.0	\$1,031,400	\$515,700	50%	FFY2025
<b>Totals</b>	<b>\$1,156,400</b>	<b>\$640,700</b>		

**Important Note:** Additional subsidy is a percentage of loan principal reimbursed at loan close out. It is imperative that the entire amount of this loan is spent in order to receive the entire amount of additional subsidy shown. Also, this loan is being made with non-federal funds so that the Town’s non-federal match for the project’s funding stack is provided. If the loan is not fully spent, it will impact the amount of the intended non-federal match provision.

To help you plan, your *estimated* loan rate and terms are:

Total loan amount:	\$1,156,700
Total subsidy amount:	\$640,700
Loan term:	20 Years
Interest rate:	0%
Admin rate:	2%
Repayment start date:	1/1/2028
Annual repayment amount:	\$31,539

This is an estimate only, based on currently available terms and additional subsidy. Loan rate, terms, and subsidy will not be finalized until loan approval.

In order to continue the processing of this loan, the following items are also required:

**Documentation Needed:**

**Explanation:**

**Financial Capacity Review**

The Vermont Bond Bank (VBB) has been supplied with the loan application and Ken Linge will be in contact with you to complete a financial capacity review. This will include a review of current and projected budgets, financial statements, financial practices, and rate structure.

**Executed Step III Engineering Services Agreement (ESA)**

A copy of the executed Step III ESA has not been received. Please forward a copy of the executed ESA.

Once the above items have been received, the loan will be sent for further internal processing. Please note that failure to submit the required information will result in a delay in funding.

Please do not hesitate to contact me at [thomas.brown@vermont.gov](mailto:thomas.brown@vermont.gov) or (802) 622-4205 if I may be of further assistance.

Sincerely,



**Tom Brown** | CWSRF Project Developer

Vermont Agency of Natural Resources | Department of Environmental Conservation

Water Investment Division, Water Infrastructure Finance Program

1 National Life Drive, Dean Davis Building | Montpelier, VT 05602

802-622-4205 office/cell

[Thomas.Brown@vermont.gov](mailto:Thomas.Brown@vermont.gov)

[Vermont Water Infrastructure Financing Programs Website](#)

*The Agency of Natural Resources supports telework, and there are times when I may be working from another office location. I am available to connect by phone and email. I am also available to connect in-person upon request.*

**VT SRF application submission is now online! Visit <https://anonline.vermont.gov> to get started.**

TOWN OF LONDONDERRY  
BALANCE SHEET  
YEAR ENDED 06/30/2026

<b>ASSET</b>		4/30/2026
TD BANK ACCOUNT		1,047,533.53
TD BANK RESERVE FUNDS		310,335.92
Due From Other Funds		420,722.74
Credit Card Payments/Cash on Hand		5,627.40
Health Reimbursement Account Balance		4,875.00
Accounts Receivable		120,617.20
<b>Total Asset</b>		<b>1,909,711.79</b>
<b>LIABILITY</b>		
Prepaid Taxes		21,957.73
Sales & Use Tax Payable		3.85
Credit Card Fees Payable		(4,187.42)
Accounts Payable		293.76
Payroll Taxes payable		(7,694.24)
Tax Credits Prior Year		14,145.68
Marriage License Payable		535.00
Dog Licenses Payable		1,540.00
Due to FBAA/Park Fund (Bottles)		604.00
DUE TO EDUCATION		-
<b>Total Liability</b>		<b>27,198.36</b>
<b>Last year Fund Balance</b>		<b>336,073.82</b>
<b>Current year Fund Balance</b>		<b>1,546,439.61</b>
<b>Total Liability and Fund Balance</b>		<b>1,909,711.79</b>

**Other Funds Included in TD Bank Balance Above**

Highway Equipment Fund (TD Bank)	109,575.99
Highway Infrastructure Fund (TD Bank)	(472,969.59)
Reappraisal Fund (TD Bank)	152,560.51
Restoration Fund Balance (TD Bank)	15,709.44
Economic Reserve Fund	15,000.00
Town Buildings Reserve Fund (TD Bank)	(576,000.08)
Emerald Ash Borer Fund	15,000.00
Steve Prouty Tree Memorial	450.00
<b>Subtotal Included in TD Bank Balance Above</b>	<b>(740,673.73)</b>

**Other Funds Held in TD BANK RESERVE FUNDS  
ABOVE**

Riverside Park Fund(TD Bank Escrow Account)	82,696.93
Pingree Park Fund (TD Bank Escrow Account)	9,412.32
Cemetery Funds (TD Bank Escrow Account)	209,231.16
ARPA Funds	43.63
Mountain Towns Recreation Account	35,530.68
Memorial Park Funds (TD Bank Escrow Account)	15,477.41
<b>Subtotal TD RESERVE FUNDS</b>	<b>352,392.13</b>

**Other Funds**

Timber Sale Fund (M&T BANK)	22,253.85
Mad King Quarry Escrow Account (M&T BANK)	11,136.35
Trustees of Public Funds (Town Funds & Cemetery)	8,264,647.39
Trustees of Public Funds (Cemetery)	2,610,294.46

**Restricted Conservation Funds in HFCUVT**

Conservation Comm Primary Share 01	5,422.48
Conservation Comm MM Share 30	5,096.87
Conservation Comm CD Share 50	3,181.83
Conservation Comm CD Share 51	7,120.11
<b>Subtotal Conservation Commission Accounts</b>	<b>20,821.29</b>
<b>Total All Other Funds</b>	<b>10,540,871.74</b>

Town of Londonderry - General Fund Budget Summary		
	FY26 APPROVED	FY26 ACTUAL
<b>Budgeted Cash Receipts</b>		
Taxes	224,341	2,938,933
Licenses & Fees	94,675	68,310
Transfer Station/Recycling	507,498	428,184
Other Revenues	240,010	318,816
Grants & Reimbursements		954,735
<b>Total Budgeted Cash Receipts</b>	<b>1,066,524</b>	<b>4,708,979</b>
<b>Budgeted Cash Disbursements</b>		
Admin Salaries	386,224	300,631
Admin Benefits	149,614	141,738
Admin Office Expenses	94,500	70,610
Admin Other Expenses	159,863	135,468
Planning Commission	13,800	150,760
Development Review Board	41,044	27,476
Electricity	19,400	22,546
Town Buildings	50,900	116,078
Transfer Station	442,942	306,856
Recycling	223,004	160,843
Hazardous Waste	58,018	34,738
Septage	8,000	7,251
Town Parks	160,917	97,410
Insurance	36,200	56,553
Debt Service	178,365	129,548
Dispatching	42,000	50,099
Conservation Commission	8,496	7,250
Summer Roads	531,610	693,303
Winter Roads	534,177	513,404
Energy Coordinator	-	-
Emergency Management	1,000	635
Beautification Committee	4,000	2,767
Housing Commission	6,250	102
<b>Total Budgeted Cash Disbursements</b>	<b>3,150,324</b>	<b>3,026,067</b>
<b>Excess/(Deficiency) of Cash Receipts over Cash Disbursements/ (TAXES NEEDED TO BE RAISED BEFORE APPROPRIATIONS</b>	<b>(2,083,800)</b>	<b>1,682,912</b>
<b>Appropriations Voted Separately</b>		
Appropriations		136,472
Highway Equipment Fund		
Williams Dam Engineering		
Infrastructure Fund		
Phoenix Fire Truck Appropriation (Surplus) From FY 22		
Highway Improvement Fund		
Mountain Towns Rec Postion		
Economic Reserve Fund		
Emerald Ash Borer Removal Reserve Fund		
<b>Total Appropriations Voted Separately</b>		<b>136,472</b>
<b>Total Cash Disbursements</b>	<b>3,150,323.86</b>	<b>3,162,539.12</b>
<b>Excess/(Deficiency) of Cash Receipts over Cash Disbursements/ (TAXES NEEDED TO BE RAISED WITH APPROPRIATIONS</b>	<b>(2,083,800)</b>	<b>1,546,440</b>

**TOWN OF LONDONDERRY STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

<b>Account Name</b>	<b>FY26 PROPOSED</b>	<b>FY26 ACTUAL</b>
<b>Cash Receipts</b>		
<b>Taxes:</b>		
Property Taxes Raised (Current & Delinquent)	-	2,748,322.02
Local Options Tax Revenue	50,000	30,319.53
Interest on Delinquent Taxes	55,000	26,577.13
Penalties on Delinquent Taxes	30,000	37,685.37
Education Billing Fee Retained	15,000	-
Current Use/Vermont Land Use Program	72,000	93,688.00
CT River Tax Losses	2,341	2,341.00
<b>Total Taxes:</b>	<b>224,341</b>	<b>2,938,933.05</b>
<b>Licenses &amp; Fees:</b>		
Recording Fees	22,000	17,480.00
Dog Licenses	2,200	1,718.00
Marriage Licenses	200	150.00
Liquor Licenses/Cannabis Licenses	1,300	740.00
Vendor Licenses	25	95.00
Zoning Permits & Applications	7,000	5,175.00
Truck Permits	250	220.00
Clerk Fees	6,500	4,036.37
Short Term Rental Fees	55,000	38,600.00
Other Fees	200	96.00
<b>Total Licenses &amp; Fees:</b>	<b>94,675</b>	<b>68,310.37</b>
<b>Transfer Station/Recycling:</b>		
Town of Landgrove	34,202	26,142.55
Town of Peru	84,185	63,507.78
Town of Weston	85,610	66,624.08
Town of Windham	50,902	51,738.53
Hazardous Waste	500	423.12
Sale of Recyclables	3,000	6,728.44
Transfer Station Fees Punch Card Program	230,000	202,640.50
Compost Buckets	100	23.65
Annual Stickers	9,000	10,355.00
Transfer Station Grants	10,000	-
<b>Total Transfer Station/Recycling:</b>	<b>507,498</b>	<b>428,183.65</b>
<b>Other Revenues:</b>		
Investment Income	5,000	47,485.84
Grant Income	-	-
Highway State Aid	124,000	143,078.94
Bottle Income	-	591.36
Highway Grant	-	28,471.34
Equalization Study Grant Income	1,577	1,578.00
Payment in Lieu of Taxes (PILOT)	17,000	20,494.74
Judicial Fines and Fees	6,000	2,838.10
Collins Fund	4,000	5,163.27
South Londonderry Street Lights	7,200	7,703.52
Londonderry Street Lights	6,000	6,027.16
Lease Land	83	107.57
Structures Grant Income	-	-
Solar Array Income	6,300	6,273.61
Miscellaneous State Grant Income	20,000	-
Miscellaneous Income	2,000	3,195.71
Records Digitization	2,000	-
Weston Mountain Towns Rec Director Share	9,542	10,334.00
Winhall Mountain Towns Rec Director Share	18,403	19,930.00
Peru Mountain Towns Rec Director Share	8,179	12,590.00
Landgrove Mountain Towns Rec Director Share	2,726	2,953.00
<b>Total Other Revenues:</b>	<b>240,010</b>	<b>318,816.16</b>
<b>Grants &amp; Reimbursements</b>		
<b>South Village Waste Water Grant</b>		890,014.49
<b>North Village Waste Water</b>		101,967.87
<b>FEMA JULY 23 STORM REIMBURSEMENT</b>		(37,246.87)
<b>Total Grants &amp; Reimbursements</b>	-	<b>954,735.49</b>
<b>Total Cash Receipts</b>	<b>1,066,524</b>	<b>4,708,978.72</b>
<b>Cash Disbursements</b>		
<b>Salaries:</b>		
Town Administrator	72,900	52,500.00
Admin Mitigation Project Coordinator	-	370.00

**TOWN OF LONDONDERRY STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

<b>Account Name</b>	<b>FY26 PROPOSED</b>	<b>FY26 ACTUAL</b>
Town Clerk	61,500	47,833.17
Assistant Town Clerk	25,000	12,441.02
Town Treasurer	62,400	48,533.31
Listers	10,000	5,668.00
Town Assessor	71,000	60,228.00
Delinquent Tax Collector	15,000	21,314.23
Selectboard Stipends	6,300	6,300.00
Ballot Clerks	1,500	-
Animal Control Officer	6,000	3,768.70
Recording Secretary for Boards	6,500	1,568.75
Records Digitization (Reimbursable from Restoration)	2,000	836.25
Short Term Rental Coordinator	46,124	39,270.00
<b>Total Salaries:</b>	<b>386,224</b>	<b>300,631.43</b>
<b>Benefits Administration - FICA/MEDI</b>		
Town Administrator	5,577	4,016.25
Admin Mitigation Project Coordinator	-	28.31
Town Clerk	4,705	3,659.25
Assistant Town Clerk	1,913	951.77
Town Treasurer	4,774	3,712.80
Listers	765	433.61
Town Assessor	5,432	4,607.61
Delinquent Tax Collector	1,148	1,630.54
Selectboard Stipends	482	481.95
Ballot Clerks	115	-
Recording Secretary for Boards	497	114.32
Records Digitization (Reimbursable from Restoration)	153	69.70
Short Term Rental Coordinator	3,528	3,004.26
<b>Benefits Administration - FICA/MEDI</b>	<b>29,087</b>	<b>22,710.37</b>
<b>Benefits Administration - VT Municipal Retirement</b>		
Town Administrator	7,290	3,018.75
Town Clerk	3,536	2,750.39
Town Treasurer	4,451	4,248.48
<b>Benefits Administration - Retirement</b>	<b>15,277</b>	<b>10,017.62</b>
<b>Benefits - Health Insurance</b>		
Administration Health Insurance	80,000	86,834.27
Health Insurance Stipend	2,500	-
Administration HRA	9,000	12,313.42
<b>Total Benefits - Health</b>	<b>91,500</b>	<b>99,147.69</b>
<b>Benefits - Workers Comp/Life &amp; Disability Insurance</b>		
Administration Workers Comp	1,500	2,255.12
Administration Life & Disability Insurance & Child Car	2,800	3,034.02
<b>Total Benefits - Workers Comp</b>	<b>4,300</b>	<b>5,289.14</b>
<b>Travel and Training &amp; Cell Phone</b>		
Town Administrator	3,000	1,361.35
Town Clerk	750	372.60
Assistant Town Clerk	350	462.59
Town Treasurer	1,000	629.70
Listers/Town Assessor	3,100	1,172.00
Selectboard	150	75.00
STR Coordinator	1,100	500.00
<b>Total Travel and Training</b>	<b>9,450</b>	<b>4,573.24</b>
<b>Office Expenses</b>		
Professional Auditors	15,000	14,830.00
Election Expense	1,000	1,629.53
Legal Expenses	10,000	5,170.50
Advertising	2,500	3,337.00
Office Supplies	5,000	3,248.19
Town Report Printing & Postage	6,000	4,422.21
Postage and Mailing	6,000	3,725.38
Recording Supplies	1,800	-
Town Mapping	3,200	3,200.00
GIS Mapping Online	1,500	-
<b>Total Office Expenses</b>	<b>52,000</b>	<b>39,562.81</b>
<b>Computer/Copier</b>		
Website	8,000	16.19
Copier	4,500	3,339.05
Software and Support	25,000	22,293.30

**TOWN OF LONDONDERRY STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

<b>Account Name</b>	<b>FY26 PROPOSED</b>	<b>FY26 ACTUAL</b>
Computer Equipment	5,000	5,398.23
<b>Total Computer/Copier</b>	<b>42,500</b>	<b>31,046.77</b>
<b>Other Administrative Expenses</b>		
IDS Dog Tags	175	189.34
Windham County Tax	52,000	45,521.00
VLCT Dues	3,800	3,822.00
WRC Dues	5,118	5,334.67
Credit Card Expenses	500	277.91
Legal Service - Tax Sale	400	-
Listers Expenses	370	2,534.96
Misc. Administrative/Selectboard Misc.	7,500	7,788.50
Windham County Sheriff/Policing	70,000	69,999.96
Salary Adjustment	20,000	-
<b>Total Other Administrative Expenses</b>	<b>159,863</b>	<b>135,468.34</b>
<b>Planning Commission</b>		
Planning Commissioners Stipends	3,000	1,800.00
Planning Commission Training & Education	1,600	-
Water Supply and Wastewater Planning	100	148,558.64
Village Center Designation	-	-
Town Land Utilization Project	-	-
Town Buildings Planning	1,000	-
Communications	3,600	246.50
Printing	500	10.00
Municipal Planning Grant Expense	3,000	-
Zoning Bylaw Implementation	1,000	145.00
<b>Total Planning Commission</b>	<b>13,800</b>	<b>150,760.14</b>
<b>Housing Committee</b>		
Software/Printing and Mailing	5,750	101.54
Training and Education	500	-
<b>Total Housing Committee</b>	<b>6,250</b>	<b>101.54</b>
<b>Development Review Board</b>		
DRB Stipends	4,200	-
Zoning Administrator Salary	31,200	22,260.00
Zoning Administrator FICA/MEDI	2,387	1,702.90
Zoning Administrator - Child Care Tax	137	-
Zoning Administrator Workers Comp	120	-
Hearing Notices/Advertising	1,000	759.50
Printing	100	16.00
Travel & Training	400	-
GIS Maps/Misc.	1,500	2,737.50
<b>Total Development Review Board</b>	<b>41,044</b>	<b>27,475.90</b>
<b>Electricity</b>		
Street Lights - S. Londonderry	7,300	6,655.07
Street Lights - Londonderry	5,500	5,221.09
Town Office	3,000	6,085.94
Town Garage	2,300	2,330.82
Town Hall	900	1,748.99
Salt/Sand Shed - Prouty Property	400	504.31
<b>Total Electricity</b>	<b>19,400</b>	<b>22,546.22</b>
<b>Town Office</b>		
Repairs and Maintenance	10,000	18,204.03
Cleaning	10,400	11,840.00
Town Office Supplies	2,500	10,490.78
Fuel	3,000	287.63
Locks and Security	2,000	1,457.10
Internet	3,600	4,720.52
Telephone System	3,600	2,413.27
<b>Total Town Office</b>	<b>35,100</b>	<b>49,413.33</b>
<b>Town Garages</b>		
Repairs and Maintenance	3,000	31,041.82
Telephone & Internet	900	1,190.30

**TOWN OF LONDONDERRY STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

Account Name	FY26 PROPOSED	FY26 ACTUAL
Fuel	4,500	3,770.28
Old Garage Upgrades	1,000	10,117.76
<b>Total Town Garages</b>	<b>9,400</b>	<b>46,120.16</b>
<b>Town Hall</b>		
Repairs and Maintenance	2,000	16,061.80
Telephone	2,400	2,407.06
Fuel	2,000	2,076.10
<b>Total Town Hall</b>	<b>6,400</b>	<b>20,544.96</b>
<b>Transfer Station</b>		
Wages	55,000	45,847.00
FICA/MEDI	4,208	3,816.26
Vt Municipal Retirement	2,900	2,149.35
Health Insurance	15,600	13,733.90
HRA	2,500	1,133.23
Workers Comp Insurance & Life and Disability	5,000	-
Child Care Tax	242	-
Transfer Station Administration	5,383	4,038.30
Uniforms	250	-
Repairs and Maintenance	7,000	1,811.68
Electric Upgrade/Equipment	35,000	-
Portable Toilets	1,800	2,600.00
Telephone	800	1,063.48
Electricity	3,000	2,696.80
Fuel	3,500	-
Supplies and Misc.	3,500	1,748.14
Yard Maintenance	9,500	9,800.00
Backhoe Purchase Payment	34,159	34,158.85
Advertising	750	250.00
Contracted Hauling Fees	250,000	179,229.32
Backhoe Repairs/Purchase	2,000	2,779.66
Vehicle Insurance	850	-
<b>Total Transfer Station</b>	<b>442,942</b>	<b>306,855.97</b>
<b>Recycling</b>		
Wages	60,000	49,727.50
FICA/MEDI	4,590	3,634.16
Vt Municipal Retirement	2,900	2,609.14
Health Insurance	6,000	3,910.75
HRA	2,500	283.00
Workers Comp Insurance & Life and Disability	4,500	-
Uniforms	250	191.65
Child Care Tax	264	-
Supplies and Misc.	1,000	1,297.81
Buckets	-	-
Organics	20,000	16,914.66
Recycle Hauling	120,000	81,421.96
Advertising	500	290.00
Educational Publications	500	561.87
<b>Total Recycling</b>	<b>223,004</b>	<b>160,842.50</b>
<b>Hazardous Waste</b>		
Wages	16,000	12,338.00
FICA/MEDI	1,224	943.83
Child Care Tax	70	-
Workers Comp Insurance	1,224	-
Travel & Training	2,000	136.30
Advertising	1,400	-
Supplies	200	1,510.18
Contractor	35,000	19,218.16
Membership Dues	850	258.93
Misc.	50	332.91
<b>Total Hazardous Waste</b>	<b>58,018</b>	<b>34,738.31</b>
<b>Septage Spreading</b>		

**TOWN OF LONDONDERRY STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

<b>Account Name</b>	<b>FY26 PROPOSED</b>	<b>FY26 ACTUAL</b>
Groundwater Testing Services	8,000	7,250.66
<b>Total Septage Spreading</b>	<b>8,000</b>	<b>7,250.66</b>
<b>Town Parks</b>		
Grounds Maint Employee	27,300	8,506.27
FICA/MEDI	2,088	391.62
Mountain Towns Rec Director	59,000	47,576.91
FICA/MEDI	4,514	2,949.72
Health Insurance	14,000	13,733.90
VMERS	3,393	3,425.45
Health Reimbursement Account	2,500	1,374.60
Mileage, Cellphone & Memberships	3,000	2,247.84
Workers Comp/Life & Disability Insurance	3,323	-
Operating Supplies	13,000	2,679.92
Outside Services Lawn Maintenance & Plowing	6,500	920.05
Electricity	2,300	1,959.67
Infrastructure Maintenance	15,000	10,463.87
Tennis Court Maintenance	-	-
Portable Toilets	5,000	1,180.00
<b>Total Town Parks</b>	<b>160,917</b>	<b>97,409.82</b>
<b>Insurance</b>		
Liability	11,000	34,024.30
Property	15,000	-
Bond	3,000	-
Workers Comp	1,000	21,732.61
Unemployment	1,200	796.00
Employment Practices Liability	5,000	-
<b>Total Insurance</b>	<b>36,200</b>	<b>56,552.91</b>
<b>Debt Service</b>		
Fire Truck Installment Phoenix	50,000	-
John Deere Tractor Installment (ends fy 2026)	30,031	30,030.57
2020 International Installment (ends fy 2024)	-	-
2025 International Installment (ends fy 2030)	33,683	33,682.93
Bond Interest Payment - Town Office	52,832	54,015.00
Interest on John Deere Tractor	1,501	1,501.23
Interest on 2020 International	-	-
Interest on 2025 International	10,318	10,318.46
<b>Total Debt Service</b>	<b>178,365</b>	<b>129,548.19</b>
<b>Total Dispatching</b>	<b>42,000</b>	<b>50,099.00</b>
<b>Conservation Commission</b>		
Salaries	1,200	-
FICA/MEDI	92	-
Workers Comp	4	-
Field Naturalist Program	3,250	6,500.00
Association of Vermont Conservation	50	50.00
Water Testing	500	-
Public Meeting Costs	3,000	700.39
Mail Campaign	-	-
Conservation Projects	400	-
<b>Total Conservation Commission</b>	<b>8,496</b>	<b>7,250.39</b>
<b>Summer Roads</b>		
Wages	150,000	106,138.47
FICA/MEDI	11,475	8,119.61
Vt Municipal Retirement	8,625	6,365.87
Health Insurance	52,000	48,376.14
HRA	7,300	4,210.70
Child Care Tax	660	-
Workers Comp Insurance & Life and Disability	7,100	-
Uniforms	4,000	5,211.10
Travel & Meetings/Education	3,300	3,150.00
<b>Total Summer Roads</b>	<b>244,460</b>	<b>181,571.89</b>
<b>Summer Highway Equipment Maint</b>		

**TOWN OF LONDONDERRY STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

<b>Account Name</b>	<b>FY26 PROPOSED</b>	<b>FY26 ACTUAL</b>
Tires	8,000	9,034.77
Highway Equipment Maint.	50,000	30,651.26
Vehicle Insurance	6,150	-
<b>Total Summer Highway Equipment Maint</b>	<b>64,150</b>	<b>39,686.03</b>
<b>Summer Highway Construction</b>		
Signs/Cones	5,000	1,552.98
Tree Removal	7,500	3,950.00
Bridge/Guardrails	7,500	7,264.93
Paving	-	7,200.00
Operating Supplies	7,500	47,861.08
Fuel	30,000	10,162.80
Gravel	100,000	40,688.60
Calcium Chloride	17,500	11,078.91
Equipment Purchase	10,000	2,949.97
Culverts	10,000	9,326.80
Better Roads Grant Expense	6,000	23,201.34
Highway Repairs (Storm Related)	4,000	252,458.00
Contracted Services	18,000	54,350.00
<b>Total Summer Highway Construction</b>	<b>223,000</b>	<b>472,045.41</b>
<b>Winter Roads</b>		
Wages	105,000	98,121.00
Overtime	22,000	21,992.38
FICA/MEDI	9,716	9,188.74
Vt Municipal Retirement	7,303	4,047.53
Health Insurance	37,000	32,755.16
HRA	5,100	5,737.46
Child Care Tax	559	-
Workers Comp Insurance & Life and Disability	5,100	-
Uniforms	4,000	366.24
Travel & Meetings/Education	-	-
<b>Total Winter Roads</b>	<b>195,777</b>	<b>172,208.51</b>
<b>Winter Highway Equipment Maint</b>		
Tires	7,000	3,433.67
Highway Equipment Maint.	40,000	45,441.81
Tire Chains/Cutting Edges	12,000	2,402.17
Vehicle Insurance	4,400	-
<b>Total Winter Highway Equipment Maint</b>	<b>63,400</b>	<b>51,277.65</b>
<b>Winter Highway Construction</b>		
Operating Supplies	5,000	16,482.72
Fuel	25,000	30,840.47
Gravel	-	13,531.00
Salt	150,000	152,563.54
Winter Sand	95,000	76,500.00
<b>Total Winter Highway Construction</b>	<b>275,000</b>	<b>289,917.73</b>
<b>Emergency Management</b>		
Emergency Management	1,000	-
Radar Speed Control	-	635.00
Mighty Londonderry	-	-
<b>Total Emergency Management</b>	<b>1,000</b>	<b>635.00</b>
<b>Total Beautification Committee</b>	<b>4,000</b>	<b>2,767.49</b>
<b>Total Budgeted Expenses</b>	<b>3,150,324</b>	<b>3,026,067.12</b>
<b>Excess/(Deficiency) of Cash Receipts over Cash</b>	<b>(2,083,800)</b>	<b>1,682,911.60</b>
<b>Appropriations</b>		
American Red Cross	-	-
Champion Fire Company #5	40,000	40,000.00
Flood Brook Athletic Association	-	-
Friends of the West River Trail	1,000	1,000.00
Grace Cottage Foundation	1,000	1,000.00

**TOWN OF LONDONDERRY STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS**

<b>Account Name</b>	<b>FY26 PROPOSED</b>	<b>FY26 ACTUAL</b>
Greater Northshire Access TV	2,000	2,000.00
Green Mountain RSVP	415	415.00
Green Up Vermont	100	100.00
Healthcare & Rehabilitation Services	1,513	1,513.00
Londonderry 4th of July	1,500	1,500.00
Londonderry Conservation Fund	500	500.00
Londonderry Historical Society	-	-
Londonderry Volunteer Rescue Squad	15,750	15,750.00
Mountain Valley Health Council	-	-
West River Montessori School	3,000	3,000.00
SVEDS	5,307	5,307.00
Senior Solutions	970	970.00
SEVCA	1,700	1,700.00
Londonderry Transport (Neighborhood Connections)	11,660	11,660.00
Phoenix Fire Company #6	20,000	20,000.00
Southeast VT Watershed Alliance	-	-
The Collaborative	1,000	1,000.00
Valley Cares	2,742	2,742.00
Visting Nurse Association	-	-
Vermont Rural Fire Protection	200	200.00
My Community Nurse	3,500	3,500.00
Windham County Historical Society	-	-
Windham County Humane Society	500	500.00
Windham County Youth Services	315	315.00
Womans Freedom Center	800	800.00
South Londonderry Library	15,000	15,000.00
Neighborhood Connections	6,000	6,000.00
<b>Total Appropriations</b>	<b>136,472</b>	<b>136,472.00</b>
<b>Economic Improvement Reserve Fund</b>	<b>25,000</b>	<b>-</b>
<b>Surplus from FY 22 Applied</b>		
<b>Emerald Ash Borer Removal Reserve Fund</b>	<b>3,000</b>	<b>-</b>
<b>Transfer to Highway Equipment Fund</b>	<b>100,000</b>	<b>-</b>
<b>Pingree Park Reserve Fund</b>	<b>20,000</b>	<b>-</b>
<b>Williams Dam Engineering</b>	<b>-</b>	<b>-</b>
<b>Transfer to Infrastructure Fund</b>	<b>100,000</b>	<b>-</b>
<b>Phoenix Fire Company #6 Fire Truck Downpayment</b>		<b>-</b>
<b>Transfer to Highway Improvement Fund</b>	<b>340,000</b>	<b>-</b>
<b>Total Cash Disbursements</b>	<b>3,874,796</b>	<b>3,162,539.12</b>
<b>Excess/(Deficiency) of Cash Receipts over Cash</b>	<b>\$ (2,808,272)</b>	<b>1,546,439.60</b>
<b>Taxes Needed to Balance with Appropriations</b>	<b>\$ (2,808,272)</b>	<b>1,546,439.60</b>



**EXPIRES:**  
5/16/2027 12:00 AM  
LP-035431

# FARMERS MARKET SPIRITS LICENSE

## SPLIT STILL, LLC WEST RIVER FARMERS MARKET

ROUTE 11 AND ROUTE 100 LONDONDERRY VERMONT 05148

WEST RIVER FARMERS MARKET, WILLIAMS PAR. 9AM - 1PM SATURDAYS MAY - OCTOBER.

FARMERS MARKET SPIRITS LICENSE LOCATED ON THE PREMISES HEREBY DESCRIBED ALLOWS FOR THE LAWFUL SALE OF REGULATED PRODUCTS AT THE PREMISES AND NOT ELSEWHERE, IN ACCORDANCE WITH TITLE 7 OF THE VERMONT STATES ANNOTATED AS AMENDED.

BUSINESS ID	LICENSE/PERMIT #	EFFECTIVE DATE	EXPIRATION DATE
0425600	L-0425600-NULL-SMFM-001	5/17/2026 12:00 AM	5/16/2027 12:00 AM UNLESS SOONER REVOKED